Wood County Health Department
Environmental Health

1840 E. Gypsy Lane Road
Bowling Green, OH 43402
419-354-2702
WoodCountyHealth.org

# Public Hearing

2027 Retail Food Establishment and Food Service Operation
License Fee Changes

**October 15, 2026 @ 3:30 p.m.**

Job & Family Service Building
1928 East Gypsy Lane Road, Bowling Green, Ohio 43402

In August 2026, the Retail Food and Food Service Operation cost analysis was completed as required by Ohio Administrative Code (OAC) 3701-21 for the 2027 licensing year. The fees have increased/decreased to reflect the cost of administering the program.

The following is a list of the proposed fees which will be effective November 24, 2026:

| Food Service Category | 2026 Local Fee | 2027 Proposed Local Fee | 2027 State Fee | 2027 Proposed Total Fee |
|---|---|---|---|---|
| Risk Level 1 <25,000 sq ft | $ 289.08 | $ 324.40 | $ 28.00 | $ 352.40 |
| Risk Level 1 =>25,000 sq ft | $ 406.52 | $ 465.06 | $ 28.00 | $ 493.06 |
| Risk Level 2 <25,000 sq ft | $ 333.45 | $ 364.36 | $ 28.00 | $ 392.36 |
| Risk Level 2 =>25,000 sq ft | $ 426.54 | $ 489.04 | $ 28.00 | $ 517.04 |
| Risk Level 3 <25,000 sq ft | $ 593.37 | $ 688.84 | $ 28.00 | $ 716.84 |
| Risk Level 3 =>25,000 sq ft | $ 1,532.90 | $ 1,711.81 | $ 28.00 | $ 1,739.81 |
| Risk Level 4 <25,000 sq ft | $ 679.25 | $ 871.05 | $ 28.00 | $ 899.05 |
| Risk Level 4 =>25,000 sq ft | $ 1,382.82 | $ 1,814.11 | $ 28.00 | $ 1,842.11 |
| Mobile - High | $ 323.80 | $ 359.94 | $ 28.00 | $ 387.94 |
| Mobile - Low | $ 161.90 | $ 179.97 | $ 28.00 | $ 207.97 |
| Micromarket | $ 289.08 | $ 324.40 | $ 28.00 | $ 352.40 |
| Temporary | $ 96.32 | $ 135.52 | $ - | $ 135.52 |
| Vending *Increase based on CPI (2.7%)* | $ 24.78 | $ 25.44 | $ 6.00 | $ 31.44 |
| Plan Review | $100-$500 | $100-$600 | n/a | $100-$600 |
| Additional Plan Review (Expedited) within 3 business days | $ 1,200.00 | $ 1,200.00 | n/a | $ 1,200.00 |

The timeline for the implementation of the new fees is as follows.

1. Letters will be mailed to all food service operations and retail food establishments owners providing information on the proposed changes on September 23, 2026.
2. A public hearing will take place on October 15, 2026, at 3:30 p.m. The Public Hearing will take place at the Job & Family Service Building, 1928 East Gypsy Lane Road, Bowling Green, Ohio 43502.
3. Adoption of the 2027 fees will take place at the November 12, 2026, Board of Health Meeting.
4. The new fees will become effective on November 24, 2026.

If you have any questions regarding the proposed license fee changes, please contact this department. Wood County Health Department's regular office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m., closed legal holidays.