



**Board of Health Meeting Minutes
August 13, 2026**

The regular Board of Health meeting on August 13, 2026, was held in person in the large meeting room at the county office building, 639 South Dunbridge Road.

Board Members Present: Sonja Apple-Chamberlain, Rachel Bowlus, Kim Hertzfeld, DJ Mears, Richard Strow, Bob Midden, Tom Milbrodt, Sue Yoder and Nilgun Sezginis.

Staff Present: Tina Cox, Chrissy Hagen, Pat Snyder, Kelly Bechstein, Lindsey Ruivivar, Paul Bogner, Lexie Jacobs, Dan Powell and Rachel Aeschliman. **Guests Present:** Jerry Greiner – Community Health Center board member, Jan McLaughlin – BG Independent News

DJ Mears called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

There were no public comments.

Approval of Meeting Minutes

- I. Bob Midden moved to approve the June 11, 2026, regular board meeting minutes, seconded by Richard Strow. A voice vote was taken. Sonja Apple-Chamberlain, Nilgun Sezginis and Sue Yoder abstained. *Motion passed*
- II. Richard Strow moved to approve the July 16, 2026, regular board meeting minutes, seconded by Sonja Apple-Chamberlain. The board reviewed corrections to the July minutes. The board took a voice vote on the corrected minutes. All in favor. Abstentions: Tom Milbrodt, Kim Hertzfeld and Sue Yoder. *Motion passed*

Consent Agenda

Bob Midden motioned to approve the following consent agenda items, seconded by Nilgun Sezginis.

- I. Approval of the Warrants
- II. Approval to appoint Deborah Rodesky to the Medical Billing Specialist position in the Health Center (Billing) division, pending successful completion of a background check. Deborah will be paid at Grade 5, Step 5 (\$26.41 per hour). Deborah's first day will be August 24, 2026 and she will serve the standard probationary period for a full-time position.
- III. Approval to appoint Brasheai Leake to the Site Coordinator- School-Based Health Center position at the Northwood site pending successful completion of a background check. Brasheai will be paid Grade 6, Step 3 (\$25.72 per hour). Brasheai's start date is to be determined. She will serve the standard probationary period for a full-time position.
- IV. Accept the resignation of Ambrose Amoako, Environmental Health Specialist in Training, effective 08/27/2026.
- V. Approval to transfer funds from the Levy fund to the EH Admin fund in the amount of \$70,361.54 to cover projected deficits through the end of the year in line with 2026 budgeted amounts.
- VI. Approval to transfer appropriations within the 2026 budget of the Health Department as noted in Exhibit A.
- VII. Approval to amend estimated resources for the 2026 Health Department budget by \$202,900.00 in the HPP and Vital Stats funds as noted in Exhibit B. These amendments are to align estimated Vital Stats revenue funds in 2026 with the actual amounts received and add the new SFSF grant award.

- VIII. Approval to amend appropriations of the Health Department's 2026 budget by \$229,089.00 in the HPP, Vitals and Admin fund as noted in Exhibit C. These increases are to budget for a new grant award and increase expenditures as needed for Vitals and Admin funds.

A roll call was taken.

Apple-Chamberlain Y
Strow Y

Bowlus Y
Yoder Y

Hertzfeld Y

Mears Y

Midden

Milbrodt Y

Motion passed
Sezginis Y

Presentations:

- **Community Health Center** – Paul Bogner, Health Center Pharmacist
 - Overview of Pharmacy Business Model
 - Federal 340B Discount Drug Program
 - External forces and factors and how they affect the pharmacy
 - Metrics
 - Summary/Conclusions
- **Fiscal Monthly Topic** – August: Local Funding/ Levy Funding of essential public health services as required by the State of Ohio.
 - Presentations of the budget process and principles provided by:
 - Rachel Aeschliman, Interim Health Commissioner
 - Chrissy Hagen, Interim Finance Director
 - Pat Snyder, Director of Health Promotion and Prevention
 - Kelly Bechstein, Director of Environmental Services
 - Katie Denison, Director of WIC and Nutrition Services

PROGRAM – Sue Yoder, Chair

PRG-01-08-2026 Motion to approve a third amendment to the term of the co-applicant agreement between the Health District Board of Health and the Community Health Center Board

Sue Yoder motioned to approve the third amendment to the co-applicant agreement, extending the term through September 30, 2026, to allow time for prosecutor review. The Health Center Board passed the amendment at its August meeting. Bob Midden seconded the motion. A voice vote was taken. All were in favor; No abstentions. *Motion passed*

PERSONNEL – Sue Yoder, Chair

PER-01-08-2026 Motion to create a new Part-time Classified Exempt Psychiatric Nurse Practitioner position for the Community Health Center division and update the organizational chart.

Sue Yoder motioned to create a Part-time Classified Exempt Psychiatric Nurse Practitioner position for the Community Health Center division and update the organizational chart. This position will report to the health center Chief Executive Officer. This position will be paid at salary grade 22, \$53.12 - \$74.37 per hour. Rachel Bowlus seconded the motion.

A roll call vote was taken. No abstentions.

Apple-Chamberlain Y
Sezginis Y

Bowlus Y
Strow Y

Hertzfeld Y
Yoder Y

Mears Y

Midden Y

Milbrodt Y

Motion passed

FINANCE – Richard Strow, Chair

- Richard Strow read the first reading by title only of the 2027 proposed fees for the Public Swimming Pool / Special Use Pool / Spa Program.
- Richard Strow read the first reading by title only of the 2027 proposed fees for the Body Art Program.
- Richard Strow read the first reading by title only of the 2027 proposed fees for the Campground Program.
- Richard Strow read the first reading by title only of the 2027 proposed fees for the Bathing Beach Program.

FIN-01-08-2026

Motion to amend a Memorandum of Understanding (MOU) with Wood County Committee on Aging (WCCOA) to be consortium partners to collaborate on services provided through HRSA Rural Health Outreach grant. (pending prosecutor's approval)

Richard Strow motioned to approve the MOU renewal with Wood County Committee on Aging (WCCOA) to serve as a consortium partner to collaborate on mobile health services for the HRSA Rural Health Outreach Grant. Under this non-compensated MOU, WCCOA will advise and guide WCHD's grant activities, including location schedules and services. WCCOA will also work with consortium members to develop plans for sustaining rural access after funding ends. The MOU is effective upon execution and remains in effect until July 31, 2027. Bob Midden seconded the motion. A roll call was taken. All were in favor, with Tom Milbrodt abstaining.

Motion passed

Apple-Chamberlain Y
Strow Y

Bowlus Y
Yoder Y

Hertzfeld Y

Mears Y

Midden Y

Milbrodt A

Sezginis Y

FIN-02-08-2026

Motion to amend a Memorandum of Understanding (MOU) with Wood County Hospital to be consortium partners to collaborate on services provided through HRSA Rural Health Outreach grant. (pending prosecutor's approval)

Richard Strow motioned to approve the MOU renewal with Wood County Hospital (WCH) to serve as a consortium partner to collaborate on mobile health services for the HRSA Rural Health Outreach Grant. Under this non-compensated MOU, WCH will advise and guide WCHD's grant activities, including location schedules and services. WCH will also work with consortium members to develop plans for sustaining rural access after funding ends. The MOU is effective upon execution and remains in effect until July 31, 2027. Bob Midden seconded the motion. A roll call was taken. All were in favor with no abstentions.

Motion passed

Apple-Chamberlain Y
Strow Y

Bowlus Y
Yoder Y

Hertzfeld Y

Mears Y

Midden Y

Milbrodt Y

Sezginis Y

FIN-03-08-2026

Motion to amend a Memorandum of Understanding (MOU) with Wood County ADAMHS Board to be consortium partners to collaborate on services provided through HRSA Rural Health Outreach grant. (pending prosecutor's approval)

Richard Strow motioned to amend the MOU with Wood County Alcohol, Drug Addiction and Mental Health Services Board (WCADAMHS Board) to serve as a consortium partner to collaborate on mobile health services for the HRSA Rural Health Outreach Grant. Under this non-compensated MOU, their role is to advise and guide WCHD's grant activities, including location schedules and services. WCADAMHS Board will also work with consortium members to develop plans for sustaining rural access after funding ends. This amendment is to reduce the length of the original agreement to align with the grant notice of award period and will be renewed as funding is renewed. The MOU is effective upon execution and remains in

effect until July 31, 2027. Rachel Bowlus seconded the motion. Richard highlighted this amendment was to align the term dates of all 3 MOU's.

A roll call was taken. All were in favor with no abstentions.

Motion passed

Apple-Chamberlain Y Bowlus Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y
Strow Y Yoder Y

FIN-04-08-2026 **Motion to rescind FIN-03-07-2026 and approve the revised first amendment with La Conexion**

Richard Strow motioned to rescind FIN-03-07-2026 and approve the first amendment with La Conexion to continue to work with locations to increase awareness and support for adults who use tobacco products. The tobacco grant requires us to work with a partner to increase access to information and support to high-risk groups. This amendment provides for tobacco use prevention and cessation work through partnership development with three dental facilities to establish tobacco and nicotine use screening policies, as well as hosting quarterly screening and cessation outreach events in the community for the period of August 14, 2026 - June 15, 2027, at a total cost of \$26,150, to be funded by the Tobacco Prevention and Cessation grant. Bob Midden seconded the motion. A roll call was taken. All were in favor with no abstentions.

Motion passed

Apple-Chamberlain Y Bowlus Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y
Strow Y Yoder Y

FIN-05-08-2026 **Motion to approve out-of-state travel for a health department representative at the 2026 Federal Office of Rural Health Policy Outreach and Northern Border Grantee Reverse Site Visit.**

Richard Strow motioned to approve Tyler Briggs' attendance at the 2026 Federal Office of Rural Health Policy Outreach & Northern Border Grantee Reverse Site Visit, September 14 through September 17, 2026, in Atlanta, Georgia. Attendance is a program requirement and will support the Wood County Health Department's implementation of the REACH program through collaboration, technical assistance, and shared learning with rural health grantees from across the country. The cost of attendance is not to exceed \$2,500.00 and will be paid through REACH grant funds. Nilgun Sezginis seconded the motion. A roll call vote was taken with no abstentions.

Motion passed

Apple-Chamberlain Y Bowlus Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y
Strow Y Yoder Y

FIN-06-08-2026 **Motion to renew an MOU with Wood County Job and Family Services to provide screening and wellness services for foster youth**

Richard Strow motioned the renew the MOU with the Wood County Job and Family Services. This MOU renews the health center's agreement to serve foster youth. When a child comes into care or moves placements, they are required to have a communicable disease screening within five days and a physical within thirty days. The health center can bill for these services. The term of this agreement is January 1, 2026, through December 31, 2028. Bob Midden seconded the motion. A roll call vote was taken. All were in favor with no abstentions.

Motion passed

Apple-Chamberlain Y Bowlus Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y
Strow Y Yoder Y

FIN-07-08-2026**Motion to increase the 2026 appropriations of the Health District by up to \$91,000 from the Health Center Fund Balance for Northwood School-Based Health Center renovations**

Richard Strow motioned to increase the 2026 appropriations of the Health District by up to \$91,000 in account 9013-40-794-506300. The Health Center Board passed a resolution to appropriate up to \$91,000 from the Health Center Fund balance, if needed, for Northwood renovation costs. This funding would be combined with already secured Ohio Department of Health grant funds to cover the anticipated renovation cost of \$291,000. ODH grant funding will be spent first, and any new funding secured would be spent before using fund balance dollars. Rachel Bowlus seconded the motion.

It was highlighted this was discussed in the finance committee adding the bids coming in from the contractors are coming back between \$290,000 to \$300,000 due to an increase in material and labor. Also highlighted this is an important program to be had while we are already operating in a deficit in the health center fund. Initial outreach by health center board members that there is a possibility of funding support source which carry no firm commitment. This resolution would be beyond what has already been previously approved.

A roll call vote was taken. Ayes – 7; Opposed – 2; Abstentions – 0

Motion passed

Apple-Chamberlain Y	Bowlus Y	Hertzfeld Y	Mears N	Midden Y	Milbrodt Y	Sezginis Y
Strow N	Yoder Y					

FIN-08-08-2026**Motion to revise approval of out-of-state travel for Joe Miklavic at the 2026 Federal Office of Rural Health Policy Outreach and Northern Border Grantee Reverse Site Visit.**

Richard Strow motioned to revise approval of Joe Miklavic's attendance at the 2026 Federal Office of Rural Health Policy Outreach & Northern Border Grantee Reverse Site Visit, September 14 through September 17, 2026, in Atlanta, Georgia, due to increased travel costs. This motion is to increase the not-to-exceed amount from \$1,772.50 to \$2,500.00 due to increased airfare costs. Funds from the REACH grant will be used for these expenses. Bob Midden seconded the motion. A roll call vote was taken. All were in favor with no abstentions.

Motion passed

Apple-Chamberlain Y	Bowlus Y	Hertzfeld Y	Mears Y	Midden Y	Milbrodt Y	Sezginis Y
Strow Y	Yoder Y					

FIN-09-08-2026**Motion to award a contract to Midwest Contracting, Inc. for the Northwood renovation, pending prosecutor approval**

Richard Strow motioned to approve the contract with Midwest Contracting, Inc., totaling \$297,680. Bob Midden seconded the motion.

A roll call vote was taken. Ayes – 8; Opposed – 1; Abstentions – 0

Motion passed

Apple-Chamberlain Y	Bowlus Y	Hertzfeld Y	Mears Y	Midden Y	Milbrodt Y	Sezginis Y
Strow N	Yoder Y					

Updates and Reports

I. Director Updates

- **Health Promotion and Prevention: Pat Snyder**
 - Cyclosporiasis has been declining, but investigations are still ongoing

II. Interim Health Commissioner Report

- AOHC Fall Conference September 21-23, 2026; Rachel Aeschliman and Medical Director, Dr. Swartz, will be attending as required.
- Rural Health Transformation: Chronic Disease Prevention grant application is being submitted to continue.
- 2027 Budget Planning is beginning with each division, with a goal to have something to bring to the board in November
- Regular meetings - location change proposal presented to the board with all in agreement.

III. Board of Health questions/comments/discussion

Executive Session:

At 7:11 pm, Richard Strow that the Board go into executive session pursuant to ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and pursuant to ORC 121.22 (G)(6) to discuss details relative to the security arrangements and emergency response protocols for a public body or public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. I hereby invite Rachel Aeschliman, Dan Powell, Lindsey Ruivivar, and Charles McDonald to the executive session. Sonja Apple-Chamberlain seconded the motion. A roll call was taken. All were in favor with no abstentions. *Motion passed*

Apple-Chamberlain Y Bowlus Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y
Strow Y Yoder Y

7:12 PM – 7:49 pm: *ORC 121.22 (G)(6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office*

- 7:49 pm: Lindsey Ruivivar left the executive session

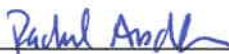
7:51 pm – 8:28 pm: *ORC 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.*

- 8:10 pm: Dan Powell left executive session
- 8:18 pm: Dan Powell returned to executive session

At 8:29 pm, Bob Midden motioned to end executive session and return to public session, seconded by Nilgun Sezginis.

Adjournment:

Being no further business of the board, Bob Midden motioned at 8:29 pm to adjourn, seconded by Richard Strow. A voice vote was taken. All were in favor, with no abstentions. *Motion passed*



Rachel Aeschliman, Interim Health Commissioner
Secretary to the Board of Health

9/10/24

Date

EXHIBIT A

9006-40-714-503051	BCMh - maint contracts	350.00
9006-40-714-501800	BCMh - travel	(350.00)
9006-40-715-504051	HPP - insurance	(570.02)
9006-40-715-504050	HPP - phone	570.02
9012-40-786-503055	Vitals - copies	150.00
9012-40-786-501200	Vitals - salary	(150.00)
9011-40-781-503100	WIC - advertising	(309.00)
9011-40-781-504052	WIC - meetings	309.00
9013-40-792-503053	Pharmacy - contract professionals	8,000.00
9013-40-792-501200	Pharmacy - salaries	(8,000.00)
9011-40-783-502052	CHC Grant - misc supplies	5,000.00
9011-40-783-503054	CHC Grant - contracts	(5,000.00)
9006-40-712-501500	Get Vacc - BWC	10.00
9006-40-713-501000	Vaccines - Emp Insurance	300.00
9006-40-716-501000	Health Ed - Emp Insurance	200.00
9006-40-715-501000	Nursing - Emp Insurance	(510.00)
9006-40-721-503100	Tobacco - advertising	250.00
9006-40-721-504052	Tobacco - meetings	(250.00)
9006-40-723-503055	Fatherhood - leased equip	10.00
9006-40-723-503100	Fatherhood - advertising	(10.00)
9006-40-718-504050	REACH - phones	800.00
9006-40-718-501200	REACH - salaries	(800.00)
9007-40-731-501200	EH Admin - salaries	125,000.00
9007-40-731-501000	EH Admin - insurance	18,750.00
9007-40-731-501600	EH Admin - opers	17,500.00
9007-40-731-501700	EH Admin - medicare	1,812.51
9009-40-751-501200	Sewage - salaries	(5,830.00)
9009-40-751-501600	Sewage - OPERS	(816.20)
9009-40-751-501700	Sewage - medicare	(84.54)
9009-40-758-501200	Sewage - salaries	(54,000.00)
9009-40-758-501000	Sewage - insurance	(8,100.00)
9009-40-758-501600	Sewage - OPERS	(7,560.00)
9009-40-758-501700	Sewage - medicare	(783.00)
9009-40-761-501200	Sewage - salaries	(66,044.50)
9009-40-761-501000	Sewage - insurance	(9,775.50)
9009-40-761-501600	Sewage - OPERS	(9,123.80)
9009-40-761-501700	Sewage - medicare	(944.97)
9009-40-757-501600	Sewage - OPERS	100.00
9009-40-752-501000	Sewage - emp insurance	(100.00)

9018-40-804-501000	Water - emp insurance	15.00
9018-40-803-501000	Water - emp insurance	(15.00)
9029-40-826-501200	Pools - salaries	50.00
9029-40-826-501600	Pools - OPERS	8.00
9029-40-826-501000	Pools - insurance	8.00
9029-40-825-501200	Pools salaries	(66.00)
9008-40-701-504050	Admin - phone	1,000.00
9008-40-701-504055	Admin - other misc	(1,000.00)
9008-40-705-501000	PHAB - insurance	30.00
9008-40-701-501000	Admin - insurance	(30.00)
9011-40-784-502050	BFWP - office supplies	300.00
9011-40-784-501200	BFWP - salary	(300.00)
9006-40-719-501200	RHW - salaries	(210.00)
9006-40-719-501800	RHW - travel	210.00
9009-40-752-504053	Sewage - refunds	528.00
9009-40-761-501200	Sewage - salaries	(528.00)
9025-40-817-504058	Food - maintenance	10.00
9025-40-817-501200	Food - salaries	(10.00)
9009-40-761-504058	Sewage - maintenance	10.00
9009-40-761-502051	Sewage - postage	(10.00)
9006-40-715-504058	HPP - maintenance	20.00
9006-40-715-501000	HPP - emp insurance	(20.00)
9008-40-701-504050	Admin - phones	1,400.00
9008-40-701-501000	Admin - emp insurance	(1,400.00)
9007-40-731-504050	EH Admin - phones	410.00
9007-40-733-504050	EH City Housing - phones	185.00
9007-40-742-504050	EH Body Art - phones	210.00
9007-40-731-501200	EH Admin - salaries	(805.00)
9009-40-752-504050	HSTS New - phones	210.00
9009-40-761-504050	HSTS Op - phones	110.00
9009-40-761-502051	Sewage - postage	(320.00)
9010-40-772-504050	PHEP - phones	100.00
9010-40-772-501200	PHEP - salary	(100.00)
9011-40-781-504050	WIC - phones	290.00
9011-40-782-504050	Peer - Phones	215.00
9011-40-781-503100	WIC - advertising	(505.00)
9013-40-790-504050	Dental - phones	400.00
9013-40-790-504055	Dental - other misc	(400.00)
9013-40-791-504050	Medical - phones	950.00
9013-40-791-504055	Medical - other misc	(950.00)

9025-40-817-504050	Food - phones	570.00
9025-40-817-501200	Food - salaries	(570.00)
9029-40-825-504050	Pools - phones	400.00
9029-40-825-501200	Pools - salaries	(400.00)
9006-40-718-502053	REACH - medical supplies	15,000.00
9006-40-718-501200	REACH - salaries	(15,000.00)
9009-40-761-504058	Sewage - maintenance	20.00
9009-40-761-502051	Sewage - postage	(20.00)
9007-40-731-504058	EH Admin - maintenance	15.00
9007-40-731-501200	EH Admin - salaries	(15.00)
9025-40-817-504058	Food - maintenance	20.00
9025-40-817-501200	Food - salaries	(20.00)
9006-40-715-504058	HPP - maintenance	35.00
9006-40-715-501000	HPP - emp insurance	(35.00)
9013-40-792-503054	Pharmacy - contracts	500.00
9013-40-792-502052	Pharmacy - supplies	(500.00)
9006-40-718-504055	REACH - other misc	100.00
9006-40-718-501200	REACH - salaries	(100.00)
9011-40-781-501200	WIC - salaries	(9,000.00)
9011-40-781-502052	WIC - misc supplies	9,000.00
9029-40-825-502051	Pools - postage	20.00
9029-40-825-501200	Pools - salaries	(20.00)
9006-40-720-506000	FCO - equipment	176.00
9006-40-720-501200	FCO - salaries	(176.00)

EXHIBIT B

9006-40-723-409800	Fatherhood - State funds	149,900.00
9012-09-786-409402	Vitals - death cert fees	53,000.00

EXHIBIT C

9006-40-719-501200	RHW - salaries	11,000.00
9008-40-701-503054	Admin - contract misc	15,189.00
9006-40-723-504055	Fatherhood - other misc (pass thru)	135,000.00
9006-40-723-501200	Fatherhood - salary	11,000.00
9006-40-723-501000	Fatherhood - insurance	2,200.00
9006-40-723-501600	Fatherhood - OPERS	1,540.00
9006-40-723-501700	Fatherhood - medicare	160.00
9012-40-786-504400	Vitals - remit to state	53,000.00

