



Wood County Health Department

Board of Health Special Meeting Minutes March 31, 2025

The March 31, 2025, Special Board of Health meeting was held in person in the large meeting room at the county office building, 639 South Dunbridge Road to review and consider fiscal, contractual and other related matters pertaining to the Enhanced Operations 2023 (EO23) grant.

Board Members Present: Sonja Apple-Chamberlain, DJ Mears, Bob Midden, Sue Yoder, Tom Milbrodt, Richard Strow, Nilgun Sezginis.

Staff Present and Introductions: Tina Cox, Rick Nelson, Benjamin Robison, Amy Jones, Pat Snyder, Beth Peery and Lana Glore

Nilgun Sezginis, president of the Board of Health, called the meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Health Commissioner Ben Robison thanked the board for assembling and provided board members with further details about the notification received of the cutting of the Enhanced Operations 2023 grant. The health department portion of the grant has to be closed by Friday due to the change in timelines. Action today allows us to request payment on Tuesday to happen on Wednesday, consolidate on Thursday and Friday to post. Ben added that payments would be made up through March 24th; anything after that date is no longer eligible for reimbursement.

Resolutions for Review and Consideration

- I. **FIN-01-03-2025SPM Approve the Warrants for the EO23 Grant**
 - a. EO23 Warrants were distributed to board members for review. Bob Midden motioned to approve, seconded by DJ Mears. A roll call was taken.
Ayes - 7; Nays - 0; Abstentions - 0 *Motion passed*
- II. **FIN-02-03-2025SPM Approve EO23 Juvenile Detention Center – HVAC Cleaning Contract**
 - a. EO23 contract with the Juvenile Detention Center and risk letter by Wood County Prosecutor Paul Dobson was distributed to the board for review and discussion. This contract for a term of August 1, 2023 through December 31, 2025 for an amount not to exceed \$39,850.00. Bob Midden motioned to approve, seconded by Tom Milbrodt. A roll call vote was taken.
Ayes - 7; Nays - 0; Abstentions - 0 *Motion passed*
- III. **FIN-03-03-2025SPM Approve EO23 Juvenile Residential Center – HVAC Cleaning Contract**
 - a. EO23 contract with the Juvenile Residential Center and risk letter by Wood County Prosecutor Paul Dobson was distributed to the board for review and discussion. This contract for a term of August 1, 2023 through December 31, 2025 for an amount not to exceed \$36,260.00. Bob Midden motioned to approve, seconded by Sue Yoder. A roll call vote was taken.
Ayes - 7; Nays - 0; Abstentions - 0 *Motion passed*

Ben thanked the board and credited the finance team, HPP Director Pat Snyder, and Assistant Director Rachel Aeschliman for their incredible work in accomplishing tonight's meeting. A brief discussion was held about the number of water bottle fill stations remaining to be installed, how that cost will be absorbed to install the remaining units, and the Mobile Health Center operations cost.

DJ Mears motioned to adjourn at 6:26 pm, seconded by Bob Midden. A voice vote was taken. All were in favor with no abstentions. Meeting adjourned.



Benjamin Robison, Health Commissioner
Secretary to the Board of Health

4/10/25
Date