



**Board of Health Meeting Minutes
September 30, 2024**

The September 30, 2024, special Board of Health meeting was held in person at the Wood County Health Department Board Room to consider an appointment to the Clinical Quality Manager position, an amendment to the 2021 Stericycle Medical Waste Service Agreement and the architectural firm's recommendation to award the contract for the Wood County Health Department renovation to Midwest Contracting, Inc.

Board Members Present: DJ Mears, Bob Midden, Richard Strow, Tom Milbrodt, Sonja Apple-Chamberlain, Dallas Ziegler, Kim Hertzfeld and Sue Yoder attended.

Staff Present and Introductions: Ben Robison, Rick Nelson, Lindsey Ruivivar, Tina Cox

Guests: Clint Corpe – The Morning Show

Nilgun Sezginis, president of the Board of Health, called the meeting to order at 5:31 pm, followed by the Pledge of Allegiance.

PERSONNEL:

PER-01-09-2024SPM Motion to appoint Brittney Jordan to the Clinical Quality Manager position

Dallas Ziegler motioned to appoint Brittney Jordan who will be paid at Grade 13, Step 3 at \$34.27 per hour and report to the Health Center CEO. Brittney's start date is pending the successful completion of background and reference checks and will serve the established probationary period. Sue Yoder seconded the motion. A roll call vote was taken. All were in favor with no abstentions. *Motion passed*

Apple-Chamberlain Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y Strow Y Yoder Y Ziegler Y

FINANCE:

FIN-01-09-2024SPM Motion approving an amendment to the 2021 Stericycle Medical Waste Service Agreement

Richard Strow motioned to approve the amendment, reflecting a renegotiated amount of \$40 per month with up to a 5% annual increase in 1 year. This new monthly fee will be a cost savings of approximately \$325 per month for pick-up of medical waste such as sharps containers. This amends the current 5-year term agreement with 2 years remaining. Bob Midden seconded the motion. A roll call vote was taken. All were in favor with no abstentions. *Motion passed*

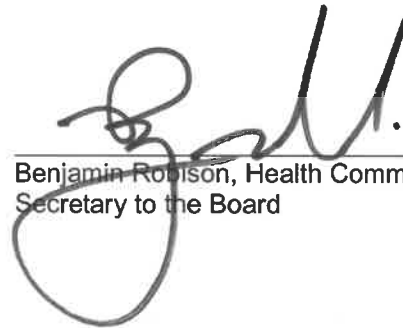
Apple-Chamberlain Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y Strow Y Yoder Y Ziegler Y

FIN-02-09-2024SPM Motion to accept recommendation and support award to Midwest Contracting, Inc. for the Wood County Health Department renovation

Richard Strow motioned to accept the recommendation by SSOE of the submitted bids for renovation of Wood County Health Department and to support award of the contract to Midwest Contracting, Inc. DJ Mears seconded the motion. A roll call vote was taken. All were in favor with no abstentions. *Motion passed*

Apple-Chamberlain Y Hertzfeld Y Mears Y Midden Y Milbrodt Y Sezginis Y Strow Y Yoder Y Ziegler Y

Bob Midden motioned to adjourn at 5:40 pm seconded by Sonja Apple-Chamberlain. A voice vote was taken with all in favor. Meeting adjourned.



Benjamin Robison, Health Commissioner
Secretary to the Board

10/10/24

Date