



Board of Health Meeting Minutes November 16, 2023

The November 16, 2023, Board of Health meeting was held in person at the Wood County Health Department Board Room.

Tom Milbrodt, Board President, called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

BOH Present: Tom Milbrodt, DJ Mears, Richard Strow, Cathy Nelson, Sue Yoder and Nilgun Sezginis were in attendance.

Staff Present: Amy Jones, Ben Robison, Lexie Jacobs, Lana Glore, Tina Cox, Tyler Briggs and Katie Denison.

Guests: Marie Thomas – Sentinel Tribune; Stephen Meredith – Community Health Center Board President; Clint Corpe

Introductions: Kristen Razo, Environmental and Interim CEO, Jerry Landers

Public Comment: There were no public comments

Approval of Minutes: The quorum for approval of the October minutes is unmet. Approval will move to the December board meeting.

Approval of Warrants: Cathy Nelson motioned to approve the November 2023 warrants. Sue Yoder seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PROGRAM – Dallas Ziegler, Chair (15 minutes)

PRG 01-11-2023 Motion to thank the Wood County Parks District

Sue Yoder made a motion to thank the Wood County Parks District for hosting the Wood County Health Department's first annual All-Staff Meeting in Thompson Hall at Otsego Park. Richard Strow seconded the motion. A voice vote was taken with no abstentions. *Motion passed*

PRG 02-11-2023 Motion to grant a Private Home Sewage Treatment System Variance for 13421 Klopfenstein Road, Center Township

Sue Yoder made a motion to grant a Private Home Sewage Treatment System Variance for 13421 Klopfenstein Road, Bowling Green, Center Township. The variance is permitted by the Ohio Department of Health Home Sewage Treatment System Rules Ohio Administrative Code 3701-29. The variance request was made by the homeowner for a home sewage treatment system that exceeds the maximum length of the leach line due to topography. DJ Mears seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PRG 03-11-2023**Motion to grant a Private Home Sewage Treatment System Variance for 16530 W. River Road, Middleton Township**

Sue Yoder made a motion to grant a Private Home Sewage Treatment System Variance for 16530 W. River Road, Bowling Green, Middleton Township. The variance is permitted by the Ohio Department of Health Home Sewage Treatment System Rules Ohio Administrative Code 3701-29. The variance request was made by the homeowner for a home sewage treatment system that does not meet length along contour due to large trees, floodway, and extreme change in topography. DJ Mears seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y

Tom Milbrodt Y

Cathy Nelson Y

Nilgun Sezginis Y

Richard Strow Y Sue Yoder Y

PRG 04-11-2023**Motion to grant a Private Home Sewage Treatment System Variance for 13110 Ovitt Road, Middleton Township**

Sue Yoder made a motion to grant a Private Home Sewage Treatment System Variance for 13110 Ovitt Road, Perrysburg, Middleton Township. The variance is permitted by the Ohio Department of Health Home Sewage Treatment System Rules Ohio Administrative Code 3701-29. The variance request was made by the homeowner for a home sewage treatment system that does not meet length along contour due to large trees, a utility line and well location. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y

Tom Milbrodt Y

Cathy Nelson Y

Nilgun Sezginis Y

Richard Strow Y Sue Yoder Y

PRG-05-11-2023**Motion to approve a Memorandum of Understanding between Lucas County Regional Health District and Wood County WIC**

Sue Yoder made a motion to approve a Memorandum of Understanding between Lucas County Regional Health District and Wood County WIC. This agreement will allow Wood County WIC to continue to serve as a partner agency of the Cribs for Kids Program. Wood County WIC will receive 15 portable cribs, crib sheets, and sleepers and trained staff will distribute these items along with safe sleep education to eligible families in order to promote safe sleep habits for infants in Wood County. The term of this agreement shall be from October 1, 2023, through September 30, 2024. Nilgun Sezginis seconded the motion. A voice vote was taken. No abstentions. *Motion passed*

PRG-06-11-2023**Motion to contract with Ashley Vetter Design for Website Design and Development Services**

Sue Yoder made a motion to contract with Ashley Vetter Design through December 30th, 2023, for design and development of remaining portions of Wood County Health Department and Wood County Community Health Center website. Monies from each program's communication and outreach budget will support this initiative project activity. Richard Strow seconded the motion. A roll call vote was taken. No abstentions.

DJ Mears Y

Tom Milbrodt Y

Cathy Nelson Y

Nilgun Sezginis Y

Richard Strow Y Sue Yoder Y

PRG-07-11-2023**Motion to use \$11,200 of \$60,000 TU24 Tobacco Prevention and Cessation Grant funding for Scholarships and Youth Peer Education Program**

Sue Yoder motioned as part of grant deliverables, WCHD will oversee a group of youth aged 14 to 24 who will meet on a regular basis. The group will participate in education about tobacco, nicotine and vaping, develop outreach materials and work with WCHD staff to conduct peer and parent education. Funding will include the following: Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

- \$10,000 in scholarships to be awarded to students who participate in the program and complete required activities.
- \$400 for incentives for participating in specific activities
- \$800 for meals for participants (for activities that happen during mealtimes)

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PERSONNEL – Dallas Ziegler, Chair (15 minutes)

PER-01-11-2023 Motion to Appoint Sarah Easterwood to the Full-Time Environmental Health Assistant II position

Sue Yoder motioned to appoint Sarah Easterwood to the Full-Time Environmental Assistant II position. She will be paid at Grade 4, Step 3 at the rate of \$20.46 per hour and will serve a probationary period of 130 working days. Sarah's start date is November 20, 2023. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-02-11-2023 Motion to Appoint Leah Budke to the Full-Time Health Education Specialist position

Sue Yoder motioned to appoint Leah Budke to the Full-Time Health Education Specialist position. She will be paid at Grade 8, Step 8 at the rate of \$31.13 per hour and will serve a probationary period of 130 working days. Her start date is pending at this time. DJ Mears seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-03-11-2023 Motion to Appoint Latalha Bryant to the Full-Time Medical Billing Specialist position

Sue Yoder motioned to appoint Latalha Bryant to the Full-Time Medical Billing Specialist position, pending a successful background check. She will be paid at Grade 5, Step 4 at the rate of \$22.81 per hour and will serve a probationary period of 130 working days. Her start date is pending at this time. Richard Strow seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-04-11-2023 Motion to Appoint Nikki Errett to the Full-Time Public Health Nurse position

Sue Yoder made a motion to appoint Nikki Errett to the Full-Time Public Health Nurse position. She will be paid at Grade 9, Step 6 at the rate of \$30.78 and will serve a probationary period of 130 working days. Her start date is pending at this time. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-05-11-2023**Motion to Appoint Renee Groman to the Full-Time Behavioral Health Manager position**

Sue Yoder motioned to appoint Renee Groman to the Full-Time Behavioral Health Manager position, pending a successful background check. She will be paid at Grade 14, Step 8 at the rate of \$41.35/hour and will serve a probationary period of 130 working days. Her start date is pending at this time. DJ Mears seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-06-11-2023**Motion to acknowledge the resignation of Board Member, Rachel Bowlus**

Sue Yoder motioned to acknowledge the resignation of Rachel Bowlus, board member of the Wood County Board of Health effective November 16, 2023. Rachel has served as a board since 2021. DJ Mears seconded the motion. Discussion was held regarding the need for DAC to hold a special meeting for a new appointment. A voice vote was taken. No abstentions. *Motion passed*

FINANCE – Nilgun Sezginis, Chair (30 minutes)

Second Reading by title only of the 2024 proposed fees for the Food Service Operation, Retail Food Establishment (FSO/RFE) program was read by Nilgun Sezginis

FIN-01-11-2023**Renew contract with Gallup for Basic Workplace Survey Subscription**

Nilgun Sezginis motioned to renew the contract with Gallup for Basic Workplace Survey Subscription to continue to use the Q12 employee engagement survey and associated resources. The term of this agreement shall continue for one (1) year from the date of execution, and total costs shall not exceed \$3,500. Richard Strow seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

FIN-02-11-2023**Approve Katie Barricklow to attend an out of State Continuing Education Conference**

Nilgun Sezginis motioned to approve Katherine Barricklow to travel to the 31st Annual Primary Health Care of Women Conference in Ann Arbor, MI, November 30 – December 1, 2023. Estimated costs would be \$700 to cover conference registration, meals, incidentals, and mileage. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

FIN-03-11-2023**Motion to Amend 2023 Appropriations**

Nilgun Sezginis motioned to amend the 2023 annual appropriations of the District to budget for the vaccinator contracts, the HRSA Vaccine grant budget, and some general appropriation transfers. The following changes in fund appropriations are needed at this time (November 16, 2023): DJ Mears seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

06.1653.560800	Nursing - adv and printing	(1,500.00)
06.3103.550100	Nursing - travel	1,500.00
13.6044.510000	HRSA Vaccine - salary	10,935.00
13.6044.540103	HRSA Vaccine - contract consultants	(600.00)
13.6044.560800	HRSA Vaccine - adv and printing	11,492.00
13.6044.569600	HRSA Vaccine - medicare	160.00
13.6044.571500	HRSA Vaccine - OPERS	1,533.00
13.6044.575600	HRSA Vaccine - employee insurance	3,980.00
08.5971.540105	CN22 - contract misc	(110,500.00)
08.5941.540105	EO - contract misc	28,000.00
08.1001.540105	Admin - contract misc	16,000.00
08.6061.540105	CF - contract misc	15,000.00
08.6021.540105	LV - contract misc	6,000.00
08.6651.569910	PHAB - subscriptions	23,000.00
08.5961.560800	Tobacco - advertising	12,000.00
08.5961.550100	Tobacco - travel	1,000.00
08.1001.520101	Admin - subscriptions	9,500.00
06.1673.520106	Vaccines - vaccine supplies	20,000.00
06.3103.520106	Nursing - vaccine supplies	9,700.00
06.1653.540105	Get Vaccinated - contract misc	29,800.00
06.3103.540105	Nursing - contract misc	30,100.00
07.1032.575600	County Housing - employee insurance	2,000.00
07.2002.575600	Env Admin - employee insurance	350.00
07.1142.575600	Rabies - employee insurance	475.00
07.1022.510000	City Housing - salaries	(2,825.00)

FIN-04-11-2023

Motion to Amend 2023 Estimated Resources

Nilgun Sezginis motioned to amend the 2023 estimated resources of the District to add for the HRSA Vaccine grant as well as the contract with the Area Agency on Aging for vaccine clinics. The following changes in fund estimated resources are needed at this time (November 16, 2023): Richard Strow seconded the motion. A roll call was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

13.6044.405100	HRSA Vaccine - Federal Funds	27,500.00
06.6103.407000	AAA - other receipts	39,800.00

FIN-05-11-2023

Motion to approve full-time maintenance support in the 2024 budget

Nilgun Sezginis motioned to approve full-time maintenance support from the County Commissioners in the 2024 budget. This resolution will allow the County Commissioners to budget for this support in their annual budget and will roughly double the amount of support available to the health department. Approximate costs are estimated to be \$130,000 per year. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

Nilgun Sezginis motioned to confirm the Board's intent to renew the employment of Dr. John Coates. Contract negotiations will be undertaken to renew a contract with Dr. Coates before the current agreement expires on January 17, 2024. Richard Strow seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y
Nilgun Sezginis Y

Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Sue Yoder Y

FIN-07-11-2023**Motion to contract with Retinavue**

Nilgun Sezginis motioned to contract with Retinavue, pending Prosecutor's approval. This agreement will allow the Health Center to utilize screening equipment to identify potential eye disease and make referrals for further treatment. The term of this contract shall commence on date of execution and continue for two (2) years. The total costs for this agreement are not to exceed \$5,000. Sue Yoder seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y
Nilgun Sezginis Y

Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Sue Yoder Y

FIN-08-11-2023**Motion to contract with Waystar for billing services**

Nilgun Sezginis motioned to contract with Waystar for billing services, pending Prosecutor's approval. The term of this contract shall be 2 years and the total costs for this agreement are not to exceed \$4,000.00. Cathy Nelson seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y
Nilgun Sezginis Y

Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Sue Yoder Y

Updates and Reports (30 minutes)**I. Director Updates**

- a. Presentation by the incoming, interim Health Center CEO, Jerry Landers
 - i. Good information gathered over the last 2 weeks. Caring staff and good quality indicators and good quality incomes. Diane and her team need to be acknowledged for the impressive foundation.
 - ii. We can bring many federal resources and agenda to this community to help improve with 2 being brought forth to the board for discussion
 1. Scheduling and call center type activity. Having significant problems of people scheduling appointments. It's a multi-faceted issue that can't be blamed on just one thing. Today have 2 full time and 1 part time clinical service assistances that do that and also other duties. Leaderships working on strategies to fix this- triage/bringing patients to the portal. Not big enough yet to have a delegated call center or delegated software. Want to add an additional minimum of one CSA to help answer the phones. (bandaid approach not solution) Solution is a multi-directional approach.
 2. 2 months to identify and hire someone- use some of our contract nursing to help in the interim. An FTE and then some contract utilization until we can get FTE in place while we continue the work that the team has already started. If we don't do this, then we continue to have poor brand and people not being able to be seen due to the ongoing scheduling issues.

- a. Resolutions to consider for the board if they will consider these options-need a system that's tracking number of calls/dropped calls/push out text messages is where we need to be. And need a call center to run that which means scale and size increase. Research is already in place to lean on and technologies there, but won't occur for next 90-120 days or longer as an estimate right now.

PER-07-11-2023

Resolution to create a Clinical Services Associate (CSA) Position

Resolution to create a new CSA position. This position will be paid at grade 3 and report to the Billing Manager in the Finance Division. Richard Strow motioned, Cathy Nelson seconded. A voice vote was taken with all in approval of this motion with no abstentions. *Motion passed*

FIN-09-11-2023

Resolution to authorize the Health Commissioner to execute an addendum to contracts of the contract nurses to expand functions they support

Resolution to authorize the Health Commissioner to execute an addendum to contracts of any interested nurses currently contracted with the Health Department, pending Prosecutor's approval, to expand functions they support to include other public health activities, like answering medically-related phone calls, conducting health screenings and providing health education. Only the activities they may support may be revised; all other terms of the agreement will remain the same. Motioned by Cathy Nelson, Seconded by Richard Strow. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

- II. Second issue is open discussion and not a resolution as it needs to go back to the health center board before concrete plans.

- a. WC health assessment in mental health. 130/140,000 people, 3% with suicidal thoughts, 3% with actual attempted suicide 29%, youth sad and hopeless everyday for 2 weeks (major depression, 14% youth thought of attempting, 5% youth attempted suicide in the past year. These are unacceptable numbers, is a national epidemic. Comes at the same time as a shortage of affordable providers, specialists that specialize in these, lack of providers who accept Medicaid and lack of general awareness of mental health needs and services in communities. There's a stigma about mental health. Spoke with community partners who specialize in behavioral health and told them that we want our FQHC with our scope of practice and we want that expansion because we need it. It was unanimously supported.

- i. Health center currently has 3 behavioral health positions on our staff intake, 1 in place, 1 approved tonight and 1 waiting. Add the psychiatrist. Salary ranges from 219-274,000/yr avg around 245,000/yr with estimated cost of 250-300,000/ yr if we can find one. Takes about 9 months on avg to recruit and hire psychiatrists. Would like to add 3 additional behavior health specialists once psychiatrists is hired.

1. 3 specialist depending on primary care team and psychiatrist before we can continue to grow that. Can add on around 5,000 additional services annually with all of these positions in place. Ageing workforce is a health provider shortage area in wood county which the increase in demand is straining this process. Benefit we bring to the table is in the area of the worried well/anxiety and depression 60% BH cases out there. White males- in US 50% who complete suicide go to their primary care providers 30 days before attempting. We would be able to catch those if we hold those services here and do the screenings here and intervene. If all providers do the mental health screening like we do, we'd catch them. We can refer people externally to these other agencies but statistically

only about 25% of individuals referred will make that appointment. If the doctor introduces them to the therapist directly 75% of appointments are made and successful. Act of engaging therapist for these mobiles only 1 or 2 services before episode of care feel like its under control. It's about them being empowered and taking control of their healthcare, but we need to be able to do that.

2. Chief of psychiatry and associate medical director. Have a didactic staff chart where clinically these chiefs report to the medical director, administratively to the CEO. We may need flexibility and only be able to starts with 10/20 hours instead of full time depending on what we can find. (Will other agencies refer in to a psychiatrist if we have one (doubtful) Likely other way around. Will loose money off the psychiatrist and make money off the BH employees. Think creatively to get one in (newly graduated psychiatrist to maybe forgive their student loans after a period of time). FQHC to be in the national health service core that provides 100,000 in student loan forgiveness for those under a health provider. Ohio one of the primary exporters of medically trained individuals in the country. Tremendous strides taken in terms of increasing available services in through schools. WC ESC great job of supporting and building programs and individual districts. Issue is breadth of care, not quality of care.

Jerry Landers commented he will go back to health center board and start talking about resolutions.

III. Health Commissioner

- i. Building plan: Heather Judge: SSOE, one of the architectural firms that applied for the building plan. Statement of qualifications from an SSOE were passed around. Part of the process where board of health will consider proposals from SSOE, then we as the resolution will indicate to county commissioners we'd like to establish contract with SSOE. Board is not obligated to make a decision this night. One part of building would have to be completed by Jul 31st to take full advantage of COVID money. 1 penny shy of 150,000 dollars. Whole project can be completed after that. Step A-E is 13 weeks just to get that part of the phase with the July deadline. Next step is executing a contract with SSOE.

FIN-10-11-2023 Resolution to accept the proposal and recommend SSOE to the County Commissioners to execute a contract for architectural services

Resolution to accept the proposal and recommend SSOE to the County Commissioners to execute a contract for architectural services. These services will be provided at 8% of the construction costs, which are currently estimated to be approximately \$2M. DJ Mears motioned, Cathy Nelson seconded. A roll call vote was taken. *Motioned passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

- b. Open house
 - i. Scheduled for Monday- open to public at 3 pm till 430 pm. Opp to media that starts an hour earlier. Will be honoring individual with public health hero award.
- c. All staff meeting
 - i. Thanks park district for hosting, overall positive response. Will be added to budget for next year. Food and disc assessment were biggest costs. Disc is a communication assessment on how people communicate with others. Put circle

Resolution to reimplement accrual allowances for vacation, flex time and comp time, which were temporarily suspended to support the Health Department's response to the COVID-19 pandemic. The reimplementation will be affected according to the following policies:

- Reimplementation of the Maximum Vacation Accrual Allowance
- Reimplementation of a Maximum Flex-time Accrual Allowance
- Reimplementation of the Maximum Compensatory Time Accrual Allowance.

This resolution further directs the health department to revise the Employee Handbook to align with these policies, as appropriate. Motion by Cathy Nelson, seconded by Richard Strow. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-10-11-2023 Resolution to update the vacation cash-out policy

Resolution to update the vacation cash-out policy in the Employee Handbook, effective January 1, 2024. The updated policy shall be the following:

Twice each year, in May and November, employees may cash out up to 100% of the employee's annual vacation accrual entitlement; the total amount cashed out in a single calendar year may not exceed 100% of the employee's annual vacation accrual entitlement. Employees must maintain a minimum of two (2) weeks of accrued vacation (based on the average weekly hours worked in the last calendar year, not to exceed 40 hours per week) to their credit at the time of the request.

The first half (1%-50.00%) of the annual accrual that is cashed out will be paid at the employee's hourly rate. The second half (50.01%-100%) of the annual accrual that is cashed out will be paid at half the employee's hourly rate.

Requests may be submitted for leave available as of May 15 (for the May cash-out) or as of November 15 (for the November cash-out); cash-out payments will be made in the first pay period of June or December, respectively.

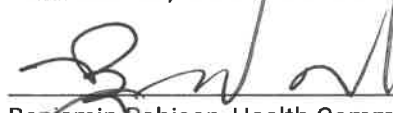
Motion by DJ Mears, seconded by Cathy Nelson. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

At 8:59 PM DJ Mears made a motion to adjourn seconded by Richard Strow. A voice vote was taken with no abstentions. *Motion passed*


Tom Milbrodt, Board President

12/14/23
Date


Benjamin Robison, Health Commissioner
Secretary to the Board

12/14/23
Date

up outside cubicle/office that also include words on how you value things. Foundational goals board approved in last months meeting. Heard from people in the agency how to expand agency and needs of agency.

- d. Grant funding
 - i. Made great strides in utilizing congregate living and confinement facilities grants that were COVID related. Pass through dollars for health department, almost all dollars utilized. Community partners pleased with that. Over 2 Mill in WC to support community partners. Approval on initial budget for COVID dollars- 2.2 mill able to utilize. Meeting weekly to keep those on track to spend. Submitted for another 1 Mill that waiting approval on. Still not seeing severe COVID phase as previously experienced. Wear mask and protect self if exposed.
 - e. Joint agreement with the Health Center Board
 - 1. Clarifying how things move between boards. Contract does not define the search process for new CEO. Search process for a new CEO. Health Center board meets again on 12/06. Brief discussion held to obtain BOH perspective on how this search process can proceed. General contract signed with Genoa contracting last month- thoughts to run it by her and see her ideas. Then take those recommendations to the health center board.
- IV. Board approved retention luncheon, Commissioner submitting something to the board to leave early around Christmas and have a luncheon.

FIN-11-11-2023 Resolution to provide \$500 for a staff retention luncheon in December

Sue Yoder made a motion to provide \$500 from the general fund to support a staff retention luncheon in December. Richard Strow seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

At 7:44 PM Sue Yoder made a motion to go into executive session for the purpose of discussing and considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, licensee, or regulated individual, unless the employee, official, licensee or regulated individual requests a public hearing or to discuss legal action. Ben Robison, Amy Jones and Rick Nelson were invited into the executive session. Richard Strow seconded the motion. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

Regular session reconvened at 8:53 PM with the following resolutions:

PER-08-11-2023 Resolution to terminate the unclassified employment of Krista Adams, effective immediately

Motion by Richard Strow to terminate the unclassified employment of Krista Adams, effective immediately. Motion seconded by Nilgun Sezginis. A roll call vote was taken. No abstentions. *Motion passed*

DJ Mears Y	Tom Milbrodt Y	Cathy Nelson Y
Nilgun Sezginis Y	Richard Strow Y	Sue Yoder Y

PER-09-11-2023: Resolution to reimplement accrual allowances for vacation, flex time and comp time