

POSITION POSTING

Date Posted: August 28, 2023
TITLE: Full Time Public Health Nurse (PHN)
CLASSIFIED Classified, FLSA Non-Exempt
PAY RANGE: Per Hour \$24.84-34.76
Salary to commensurate with experience
WORK HOURS: 8:30 A.M. to 4:30 P.M. or comparable schedule
IMMEDIATE SUPERVISOR: Director of Health Promotion & Preparedness

GENERAL SUMMARY DESCRIPTION:

The Public Health Nurse, under the supervision of the Director of Health Promotion and Preparedness, serves as a resource for health information to Health Care Providers and the community. The PHN provides health education, referrals and assistance in the home, community and/or outreach clinic setting. The Public Health Nurse will also collaborate with other agencies on behalf of both the client and system of services.

MINIMUM EXPERIENCE/QUALIFICATIONS

Qualified employees must possess an unencumbered Registered Nursing license from the Ohio Board of Nursing, a Bachelor of Science in Nursing from an accredited school of professional nursing is preferred. Experience in community or public health nursing and health education is preferred. Public Health Nurses should also possess and maintain knowledge and understanding of public health education. Public Health Nurses should have an understanding of office equipment, including computers, with a knowledge of Microsoft Office, including Word, Excel, Outlook and PowerPoint. Public Health Nurses should possess an ability to use necessary and required medical equipment. A valid driver's license with auto insurance and an ability to operate a motor vehicle on occasion. Maintains information in strict confidentiality.

***NOTE:** An individual who poses a direct threat to the health and safety of others in the workplace will be deemed not qualified for this position.

SUBMIT RESUME, COVER LETTER AND APPLICATION TO:

Julie Kauffman
1840 East Gypsy Lane
Rd Bowling Green,
Ohio 43402 419-352-
8402 X 3226
jkauffman@woodcountyohio.gov

DATE SUBMITTED BY: Until Filled- Interviews will occur on a rolling basis

Note: A signed and notarized employment application must be submitted to be considered for employment with the Wood County Health Department. Resumes submitted without an Employment Application will not be considered a complete application for employment.

Application Link:
<https://www.co.wood.oh.us/commissioners/employment/Application%202022.pdf>

Wood County Health Department is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Health Department will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.