



**Board of Health Meeting Minutes
December 30, 2022**

The December 30th Board of Health meeting was held in person at the Wood County Health Department Board Room.

Tom Milbrodt, Board President, called the meeting to order at 1:00 p.m. followed by the Pledge of Allegiance.

BOH Present: Bob Midden, DJ Mears, Tom Mibrodt, Cathy Nelson, Richard Strow, Dallas Ziegler were in attendance.

Staff Present: Amy Jones, Ben Robison, Tina Cox, Leslie Madaras, Rick Nelson

Dallas Ziegler made a motion at 1:03 p.m. the Board go into executive session for the purpose of discussing pending or imminent court action, discussing and considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, official, licensee or regulated individual, unless the employee, official, licensee or regulated individual requests a public hearing. Dallas invited Ben Robison, Amy Jones and Rick Nelson into the executive session. Richard Strow seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y	Bob Midden Y	Tom Milbrodt Y	Cathy Nelson Y
Richard Strow Y	Dallas Ziegler Y		

Regular meeting convened at 1:30 p.m. with the following personnel resolution:

PER-02-12-2022EOY Resolution to approve step increases for eligible staff

DJ Mears made a motion approving step increases for eligible staff. Step increases will be effective for hours worked on or after January 1, 2023. The total amount for step increases is not to exceed \$47,286.86. Richard Strow seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y	Bob Midden Y	Tom Milbrodt Y	Cathy Nelson Y
Richard Strow Y	Dallas Ziegler Y		

PERSONNEL – Dallas Ziegler, Chair (30 minutes)

PER-01-12-2022EOY Motion accepting the resignation of LaShira Wells

Dallas Ziegler made a motion to accept the resignation of LaShira Wells, Dental Assistant, effective 12/27/2022. Ms. Wells has been a valued member of the department since October 2022. Richard Strow seconded the motion. A voice vote was taken. *Motion passed*

FINANCE – Nilgun Sezginis, Chair (30 minutes)

FIN-01-12-2022EOY Motion to approve PHSCO Accreditation Coordinator Agreement

DJ Mears made a motion to approve the Accreditation Coordinator Agreement with Public Health Services Council of Ohio (PHSCO). This agreement allows PHSCO to provide accreditation coordinator services to Wood County Health Department. The term of this agreement begins January 1, 2023 through December 31, 2023 with an amount not to exceed \$8,800, for an average of 4 hours per week at an hourly rate of \$44.25 with additional funds for mileage as needed. Richard Strow seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y Bob Midden Y Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Dallas Ziegler Y

FIN-02-12-2022EOY Motion to approve the amended agreement with the National Association of County and City Health Officials (NACCHO) for the 2022 Medical Reserve Corps (MRC) Rise Award

DJ Mears made a motion to approve an amended agreement with the National Association of County and City Health Officials MRC Rise Award which extends to the agreement term to June 30, 2023 and provides an additional \$8,750.00 for a total grant of \$33,750.00. The aim of this funding is to continue to build operational readiness capabilities of MRC units to meet the emergency preparedness and response needs locally, regionally and statewide. The term of this agreement shall continue until June 30, 2023. Richard Strow seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y Bob Midden Y Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Dallas Ziegler Y

FIN-03-12-2022EOY Motion to approve the MOU between Wood County Job and Family Services and Wood County Health Department

DJ Mears made a motion to approve a Memorandum of Understanding between Wood County Job and Family Services and Wood County Health Department commencing on December 30, 2022 through September 30, 2025. This MOU will help provide comprehensive health care for children in foster care including but not limited to, a five-day screening and thirty-day physical. The health department will submit invoices to JFS each month for services rendered as well as an activity report. Cathy Nelson seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y Bob Midden Y Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Dallas Ziegler Y

FIN-04-12-2022EOY Motion to approve Substitute Dentist Contract

DJ Mears made a motion to approve the Substitute Dentist Contract between the Wood County Board of Health and Dr. Daniel Pierce. Dr. Pierce will provide and direct the dental care needs of the patients of Wood County Community Health Center when its Dentist is unavailable. Dr. Pierce shall be paid an hourly rate of \$125 per hour, not to exceed \$56,250.00 annually effective December 30th, 2022 for one year with renewal for successive one-year terms as needed. Richard Strow seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y Bob Midden Y Tom Milbrodt Y Cathy Nelson Y
Richard Strow Y Dallas Ziegler Y

FIN-05-12-2022 EOY Motion to approve of the 2021 Annual Financial Audit Report to the Ohio Auditor of State

DJ Mears made a motion to approve the Independent Auditor's Report prepared by Perry & Associates of the 2021 Annual Financial Audit Report to the Ohio Auditor of State. Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y
Richard Strow Y

Bob Midden Y
Dallas Ziegler Y

Tom Milbrodt Y

Cathy Nelson Y

FIN-06-12-2022EOY Motion to amend 2022 appropriations

DJ Mears made a motion to amend the 2022 appropriations of the District. The following changes in fund appropriations are needed at this time (December 30, 2022). Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*

DJ Mears Y
Richard Strow Y

Bob Midden Y
Dallas Ziegler Y

Tom Milbrodt Y

Cathy Nelson Y

Account	Fund	Exp Acct	Amount
06.1843.520101	Nursing	Supplies	\$ 2,442.05
06.1843.569912	Nursing	Other Exp	\$ 48.90
07.1022.510000	Environmental	Salaries	\$ 5,203.54
07.1022.550100	Environmental	Travel	\$ 96.59
07.1082.560800	Environmental	Adv and Print	\$ 1,559.85
09.2182.510000	Sewage	Salaries	\$ 2,546.00
09.2182.550100	Sewage	Travel	\$ 555.71
09.2182.569901	Sewage	Other Exp	\$ 172.83
09.2182.575600	Sewage	Emp ins	\$ 2,583.83
10.1921.510000	PHEP	Salaries	\$ 7,378.32
10.1921.540105	PHEP	Contracts	\$ 893.10
10.1921.569912	PHEP	Other Exp	\$ 2,008.68
10.1921.575600	PHEP	Emp ins	\$ 268.57
11.3013.540100	WIC	Contracts	\$ 170.49
11.3013.560800	WIC	Adv and Print	\$ 403.51
11.3013.569918	WIC	Other Exp	\$ 131.77
18.2312.520101	Water	Supplies	\$ 30.40
18.2312.575600	Water	Emp ins	\$ 36.81
25.2112.520103	Food	Supplies	\$ 164.47
25.2112.550100	Food	Travel	\$ 264.31
29.2412.540105	Pools	Contracts	\$ 51.54
29.2412.569901	Pools	Other Exp	\$ 19.27

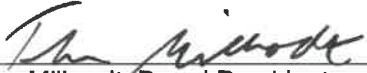
FIN-07-12-2022EOY Motion to transfer funds

DJ Mears made a motion to approve the transfer of \$4,246.75 from the Levy Fund. These monies cover the expenditures of programs or services that Healthy District Levy supports, as well as grant programs awaiting reimbursement of expenditures from the funding agency (December 30, 2022). Cathy Nelson seconded the motion. A roll call vote was taken. *Motion passed*

Water - Fund 18 -\$2,675.42

Pools - Fund 29 - \$1,571.33

Cathy Nelson made a motion to adjourn at 1:41 p.m. Richard Strow seconded the motion. A voice vote was taken. *Motion passed.* Meeting adjourned



Tom Milbrodt, Board President

13 July 2023

Date



Benjamin Robison, Health Commissioner
Secretary to the Board

7/14/23

Date