



POSITION POSTING

Date Posted: June 28, 2022
TITLE: Part-Time Dental Assistant
CLASSIFIED: Classified, FLSA Non-Exempt
PAY RANGE: \$16.68-\$23.36 per hour based on experience
(180 day Probationary Period)
WORK HOURS: 24 hours/week - Daytime Hours
IMMEDIATE SUPERVISOR: Chief Operating Officer (Health Center Division)

GENERAL SUMMARY DESCRIPTION: In addition to consistent and reliable attendance, the Dental Assistant assists the dentist in the provision of high-quality care within the scope of service consistent with accepted standards of care for dental assistants. Part-time employees accumulate sick and vacation hours based on hours worked.

MINIMUM EXPERIENCE/QUALIFICATIONS:

- High School Diploma or GED is required
- One year experience as Dental Assistant preferred
- Current Radiographer certificate from the Ohio State Dental Board
- Certification from Accredited Dental Assistant program is preferred
- Clear record with Ohio State Dental Board
- CPR Certification
- Valid Ohio driver's license
- Proof of automobile insurance
- COVID-19 vaccination or eligibility for medical or religious exemption required.
- The ability to successfully pass a background check

*NOTE: An individual who poses a direct threat to the health and safety of others in the workplace will be deemed not qualified for this position.

SUBMIT RESUME, COVER LETTER AND APPLICATION TO: Julie Kauffman
1840 E. Gypsy Lane Road
Bowling Green Ohio 43402
jkauffman@woodcountyohio.gov

DATE SUBMITTED BY: Until Filled

Note: A signed and notarized employment application must be submitted to be considered for employment with the Wood County Health Department. Resumes submitted without an Employment Application will not be considered a complete application for employment. [Application for Employment \(.PDF file\)](#)

<https://woodcountyhealth.org/career-opportunities/>

Wood County Health Department is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Health Department will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.