

**Board of Health Meeting Minutes
November 22, 2021**

The November Special Board of Health meeting was held in person at Wood County Health Department.

Cathy Nelson, Board President, called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance and introductions.

BOH Present: Bob Midden, Tom Milbrodt, DJ Mears, Cathy Nelson, Dallas Ziegler, Richard Strow.

Staff Present: Amy Jones, Beth Peery, Ben Robison

Guests: Jan McLaughlin and Michael K. – Independent News; Linda Holmes – WC Prosecutor office; Isaac Bailey, Terry Testen, Mike K., Sandy N., Rickie Neill, Damien Neill, Lara Bell, David H., Emily H., Nicole Sieving, Rachelle S., Noah S., Brytanne Strayer, Ryan K., Joshua Young – Public

PROGRAM – Dallas Ziegler, Chair

Resolution PRG-01-11-2021
public meetings.

Motion to establish a rule for notification of regular and special

DJ Mears to adopt a rule for notification of regular and special public meetings. Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*


Cathy Nelson Y Dallas Ziegler Y Richard Strow Y DJ Mears Y Bob Midden Y Tom Milbrodt Y

Bob Midden made a motion to adjourn at 6:54 pm. DJ Mears seconded the motion. A voice vote was taken. *Motion passed*



Cathy Nelson, Board President

12/9/21
Date



Benjamin Robison, Health Commissioner
Secretary to the Board

12/9/21
Date

MEETINGS OF THE WOOD COUNTY BOARD OF HEALTH
Resolution for Notification of Public Meetings

The Board of Health of the Wood County Combined General Health District, Wood County, Ohio, in compliance with R.C. §121.22(F), hereby establishes the method whereby any person may determine the date, time and place of regular meetings and the date, time, place and purpose(s) of special meetings of the Board, and whereby the news media may be notified of the date, time, place and purposes of special and emergency meetings of the Board.

1. Regular Meetings:

Regular meetings of the Board will be held the second Thursday of each month. Unless otherwise provided, all meetings will be held at 6 p.m. in the Board Conference Room at the Wood County Health Department building located at 1840 East Gypsy Lane Road, Bowling Green, OH 43402. The Health Commissioner or designee shall give public notice of the date, time and location of regular meetings by posting a copy of this resolution on the bulletin board in the front lobby of the Health Department building and by posting meeting details to the Board of Health Meeting Schedule on the Health Department's webpage. If the date, time or location of a regular meeting is changed, notice of the change shall be posted as provided in this section at least seventy-two (72) hours prior to the meeting.

2. Special Meetings:

Special meetings of the Board will be held at the call of the President or the concurrence of three Board members. The call for a special meeting shall specify the date, time, location and purpose(s) of the meeting. Unless otherwise provided, special meetings will be held at the same location as regular meetings. Special meetings may be either non-emergency or emergency meetings.

The Health Commissioner or designee shall give public notice of the date, time, location and purpose(s) of a special meeting by posting in the same locations as provided for posting notice of regular meetings. For non-emergency special meetings, public notice shall be posted as far in advance of the meeting as practicable, but not less than seventy-two (72) hours prior to the meeting. For emergency special meetings, the Health Commissioner or designee shall give public notice as far in advance of the meeting as practicable after the calling of an emergency special meeting.

3. Notice of News Media of Special Meetings:

Notice of news media shall occur in accordance with procedures detailed in the bylaws of the Wood County Combined General Health District Board of Health.

4. Notice of Meetings to Discuss Particular Business:

The Health Commissioner or designee shall give reasonable advance notice of any regular or special meeting at which a particular type of public business is to be discussed, to any person who has requested such notice. If time permits, such notice shall be by mail or email and may include a copy of the meeting agenda. Otherwise, telephone notice shall be given. A request for notice shall be in writing, shall state the requestor's name, address, telephone number, and the nature of the public business in which the requestor has a particular interest and desires notice, and shall be accompanied by payment of a fee of \$10.00. In addition, if mail notification is desired, the requestor shall furnish the Health Commissioner or designee with a supply of stamped, self-addressed envelopes for mailing notices. Any such request shall remain in force for 12 months.

5. Special Notice Required By Law:

When a particular form or method of notice is required by statute for a public hearing or meeting of the Board, notice of the hearing or meeting shall be given in the form and manner prescribed by statute, in addition to notice otherwise required under this resolution.

Now, therefore, be it resolved by the Board of Health of the Wood County Combined General Health District, Wood County, Ohio, that regular and special meetings of said Board shall be noticed as set forth above.

The motion to adopt the foregoing resolution was moved by Board Member DJ Mears and seconded by Board Member Bob Midden.

On roll call the following vote was cast:

	Vote	Date
<u>Cathleen Nelson</u> Cathleen Nelson, Board Member	<u>Yea</u>	<u>11-22-21</u>
<u>Thomas Milbrodt</u> Thomas Milbrodt, Board Member	<u>Yea</u>	<u>11-22-21</u>
<u>Rachel Bowlus</u> Rachel Bowlus, Board Member	<u>Yea</u>	<u>11-22-21</u>
<u>D.J. Mears</u> D.J. Mears, Board Member	<u>Yea</u>	<u>11/22/21</u>
<u>Bob Midden</u> Bob Midden, Board Member		
<u>Kim Hertzfeld</u> Kim Hertzfeld, Board Member		
<u>Nilgun Sezginis</u> Nilgun Sezginis, Board Member	<u>YEA</u>	<u>11/22/21</u>
<u>Richard Strow</u> Richard Strow, Board Member	<u>YEA</u>	<u>11/22/21</u>
<u>Dallas Ziegler</u> Dallas Ziegler, Board Member		

Attest. [Signature] 11/22/21
Health Commissioner, Secretary of the Board (RC. 3709.11)

Baldwin's Ohio Practice §60.16
R.C. §121.22