

## Board of Health Meeting Minutes May 13, 2021

The May Board of Health meeting was held virtual through GoToMeeting due to the current COVID-19 pandemic.

Cathy Nelson, Board President, called the meeting to order at 6:00pm.

**BOH Present:** Bob Midden, DJ Mears, Tom Milbrodt, Cathy Nelson, Carolyn Rava, Nilgun Sezginis, Betty Woods, Dallas Ziegler, Richard Strow, Rachel Bowlus.

**Staff Present:** Amy Jones, Diane Krill, Jackie Mears, Lexie Jacobs, Lana Glore, Ben Robison, Tracy Henderly, Julie Kauffman, Tina Cox

**Guests:** Debbie Rogers – Sentinel Tribune; David Dupont – BG Independent News; Clint Corpe – Morning News; Mike and Deb Bailey; Deana Couch – Community Health Center board member.

**Approval of minutes:** Betty Woods made a motion to approve the April 8<sup>th</sup>, 2021 minutes. Richard Strow seconded the motion. Voice vote was taken. *Motion passed*

Tom Milbrodt made a motion to approve the April 29<sup>th</sup>, 2021 Special Board of Health Meeting minutes. Betty Woods seconded the motion. Voice vote was taken. *Motion passed*

**Approval of Warrants:** Richard Strow made a motion to approve the warrants. Tom Milbrodt seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y   DJ Mears Y   Nilgun Sezginis Y   Betty Woods Y   Dallas Ziegler Y   Carolyn Rava Y  
Tom Milbrodt Y   Bob Midden Y   Richard Strow Y   Rachel Bowlus Y

**Public Comment:** None

### ***PERSONNEL – Dallas Ziegler, Chair***

#### **Resolution PER# 01-05-2021**

#### **Motion to approve Update of Organizational Chart Effective May 13<sup>th</sup>, 2021**

Tom Milbrodt made a motion to approve changes to include addition of Michelle Walker to the vacant Full-Time Account Clerk position. Carolyn Rava seconded the motion. A voice vote was taken. *Motion passed*

### ***FINANCE – Nilgun Sezginis, Chair***

#### **Resolution #FIN-01-05-2021**

#### **Motion to Transfer Funds**

Nilgun Sezginis made a motion to approve the electronic transfer of \$64.00, on May 4, 2021 to the Wood County Justice Center for the 1<sup>st</sup> Quarter 2021 for employee background checks by electronic fingerprinting from the following funds

\$64.00 – Fund 13 – FQHC

Dallas Ziegler seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-02-05-2021**

**Motion to Amend 2021 Estimated Resources**

Nilgun Sezginis made a motion to amend the 2021 Certificate of Estimated Resources of the District to a new total amount of \$13,064,671.99. This amount includes the following changes of \$104,167.08 to WCHD fund 8 to the Wood County Auditor actual figures (March 31, 2021):

008. 0208. 400100	LEVY GEN REAL ESTATE	\$252,153.52
008. 0208. 400105	LEVY HOLMSTEAD RLBK	(\$145,448.66)
008. 0208. 400300	MANUFACTURED HOME GENERAL	(\$232.15)
008. 0208. 400305	MOBILE HOME-HMSTD/ROLL/2%	(\$2,305.63)

Nilgun Sezginis made a motion to amend the 2021 Certificate of Estimated Resources of the District to a new total amount of \$13,268,843.99. This amount includes the following changes of \$204,172.00 in fund revenues at this time (April 30, 2021):

008. 0208. 400100	LEVY GEN REAL ESTATE	(\$100,828.00)
009. 0209. 405100	FEDERAL FUNDS	\$305,000.00

Tom Milbrodt seconded the motions. A roll call vote was taken. *Motions passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-03-05-2021**

**Motion to Amend 2021 Appropriations**

Nilgun Sezginis made a motion to amend the 2021 annual appropriations of the District. The following changes in fund appropriations are needed at this time (March 31, 2021):

009. 0209. 564100	SEWAGE – EQUIPMENT	\$2,000.00
025. 0225. 560800	FOOD SERV - ADV. & PRINTING	\$500.00
025. 0225. 564100	FOOD SERV – EQUIPMENT	\$2,500.00
	TOTAL	\$5,000.00

Nilgun Sezginis made a motion to amend the 2021 annual appropriations of the District. The following changes in fund appropriations are needed at this time (April 30, 2021):

006. 0206. 564100	NURSING-EQUIPMENT	\$ 1,300.00
007. 0207. 550100	ENVIRONMENTAL-TRAVEL & EXP.	\$ 522.80
007. 0207. 572900	ENVIRONMENTAL-REMIT TO STATE	\$ 330.00
008. 0208. 540100	LEVY - CONTR. SVCS.	\$ 585,059.43
008. 0208. 550100	LEVY - TRAVEL & EXP.	\$ 3,098.43
008. 0208. 560800	LEVY - ADV. & PRINTING	\$ 25,055.10
008. 0208. 564100	LEVY – EQUIPMENT	\$ 128.03
008. 0208. 569900	LEVY - OTHER EXPENSES	\$ 43,025.85
009. 0209. 540100	SEWAGE - CONTR. SVCS.	\$ 160,000.00
009. 0209. 560800	SEWAGE - ADV. & PRINTING	\$ 135.60
009. 0209. 564100	SEWAGE – EQUIPMENT	\$ 1,619.88
009. 0209. 572900	SEWAGE - REMIT TO STATE	\$ 105.00

010. 0210. 540100	PH INFRAST - CONTR. SVCS.	\$ 4,586.11
011. 0211. 520100	WIC – SUPPLIES	\$ 740.40
011. 0211. 550100	WIC - TRAVEL & EXP.	\$ 48.10
011. 0211. 569900	WIC - OTHER EXPENSES	\$ 2,601.73
018. 0218. 550100	WATER - TRAVEL & EXP.	\$ 151.70
018. 0218. 560800	WATER - ADV. & PRINTING	\$ 135.61
018. 0218. 569900	WATER - OTHER EXPENSES	\$ 3,290.14
018. 0218. 572900	WATER - REMIT TO STATE	\$ 1,676.00
025. 0225. 540100	FOOD SERV - CONTR. SVCS	\$ 1,393.00
025. 0225. 550100	FOOD SERV - TRAVEL & EXP.	\$ 146.39
025. 0225. 572900	FOOD SERV - REMIT TO STATE	\$ 8,926.00
029. 0229. 550100	S POOLS - TRAVEL & EXP.	\$ 21.81
029. 0229. 560800	S POOLS - ADV. & PRINTING	\$ 135.61
029. 0229. 572900	S POOLS - REMIT TO STATE	\$ 2,290.00
	TOTAL	\$ 846,522.72

Brief discussion was held regarding the contract services amount. Tracy and Ben stated this amount was to cover the purchase orders for the independent contractors and since this is a FEMA reimbursement amount. It will first come from the levy funds and then will be replaced with the FEMA funds. DJ Mears seconded the motions. A roll call vote was taken. *Motions passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-04-05-2021**

**Motion to Approve the Agreement with McLaren Health Plan Community and Health Advantage, Inc.**

Nilgun Sezginis made a motion to approve the agreement with McLaren Health Plan Community and Health Advantage, Inc. This agreement will allow for the Health Center to be able to provide primary care services to Members of this Plan & submit billings for members of this plan accordingly. Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-05-05-2021**

**Motion to rescind resolution #FIN-06-03-2021, Aetna Better Health Inc. Provider Services Agreement, Attachments A, B, C, D, & Exhibit B.**

Nilgun Sezginis made a motion to rescind the Aetna Better Health Inc. Provider Services Agreement, Attachments A, B, C, D, & Exhibit B, resolution #FIN-06-03-2021 that was approved by the board in March. Aetna Better Health of Ohio's bid for the State's Medicaid Product was not accepted. Therefore, the contract cannot proceed as originally planned. Bob Midden seconded the motion. A voice vote was taken. *Motion passed*

**Resolution #FIN-06-05-2021**

**Motion to Approve Agreements with Contractors for the Water Pollution Control Loan Fund / H2Ohio Loan Fund**



contract will come from awarded federal dollars. DJ Mears seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-10-05-2021**

**Motion to Approve the Contract with COVID-19  
Volunteer Coordinator.**

Nilgun Sezginis made a motion to approve the contract between Wood County Health District and Michelle Barga for the COVID-19 Volunteer Coordinator position. This is an independent contractor position to assist with volunteer-coordination needs in the vaccine campaign. The term of this contract will extend through September 30, 2021, and the contractor will be paid \$100 per assignment. Funding for this contract will come from awarded federal dollars. Tom Milbrodt seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**Resolution #FIN-11-05-2021**

**Motion recognize contribution of MRC vaccinators with  
\$50 gift cards.**

Nilgun Sezginis made a motion that in honor of nurse's week, motion to authorize Wood County Health Department to purchase \$50 gift cards for each licensed vaccinator who provided vaccine at WCHD COVID-19 vaccine clinics. Total purchase not to exceed \$12,500. Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y  
Tom Milbrodt Y Bob Midden Y Richard Strow Y Rachel Bowlus Y

**I Director Updates**

Cathy Nelson inquired about the increase in Dental visits. Diane informed the board they plan on the amount of patient visits to continue to increase adding they may temporarily be affected due to a change in an individual's staff member hours.

DJ Mears questioned if any restaurant closures would affect the licensing this year. Lana stated they should be alright. Sanitarians are still completing their inspections.

**II Health Commissioner**

**a. Health Department building discussion**

- The Community Health Center received an announcement from HRSA of an opportunity to obtain \$517,000 for Capital Improvement Grant and the application is due the end of June. Ben added construction costs are high although there is a 3-year window to use these funds. Continual conversations will be held regarding plans that will fit the needs as the Health and Dental Center grows.
- The Health Department is taking this same opportunity to look at its growth needs and will be doing ongoing space needs assessing across all programs. Discussion is opened up with the board as an open forum regarding this project. There will have to be several in-depth meetings and discussions regarding both projects and with the boards approval to move forward this would likely be a standing agenda item. Conversations with the County Commissioners will also have to occur.

Cathy Nelson stated it is also time for the community assessment and part of the assessment needs to look at do we need to be going out more into the community. Diane stated that a mobile unit is also in as consideration during this assessment. Cathy stated she is definitely in support of this topic being a standing agenda item.

b. In-person meeting discussion

- Brief discussion was held regarding returning to in-person meetings, changing the recurrence of the meetings back one week and starting earlier in the evening. Board members decided recurrence would remain the 2<sup>nd</sup> Thursday of the month with only July's meeting moving to the 3<sup>rd</sup> Thursday. Tracy stated holding the meeting later in the month would cause timely payment problems. Board members also agreed future meetings will begin earlier at 5 p.m.

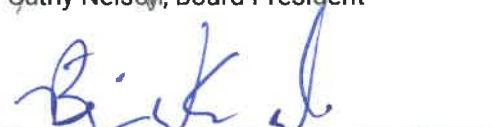
c. COVID-19 update

- Ohio Governor stated in his state address that the public health orders regarding masks will be lifted as of June 2<sup>nd</sup>, 2021. Cathy Nelson questioned this in included restaurants. Ben clarified this and stated further guidance indicated that each individual business may carry their own decisions as best fits them and that there may be additional guidance moving forward. The health department will be releasing some resources to be connect them best practices and principles to navigate to help keep themselves and the community safe.
- As of today, our cases are at 130. Looking at the map, most NW Ohio counties are high incidences. Today about 47% of our entire population is vaccinated with 57% of our eligible population vaccinated. 87% of our 65-year-old and older population have been vaccinated. As of yesterday, 12-15-year old's are eligible to receive the vaccine and we will begin setting those today. Walk-in clinics are scheduled throughout the county in several locations with every Monday, here at the Health Department, 12 p.m. – 6 p.m.
- Some contracts are set to expire in June and plans to extend will be brought to the June board meeting. Ben briefed the board on recent Governor's order regarding vaccine, vaccine booster potential, no longer participating in the federal unemployment program, and the impact around SB22. Ben added how appreciative he is to the board for being active and involved and supportive to the work of the Health Department. Dr. Milbrodt commended the work and involvement of the Health Department toward getting vaccinations out and about throughout the county adding as the board they are really proud of the Health Department.

Bob Midden made a motion to adjourn at 7:22 p.m. DJ Mears seconded the motion. A voice vote was taken. *Motion passed*

  
Cathy Nelson, Board President

6/10/21  
Date

  
Benjamin Robison, Health Commissioner  
Secretary to the Board

6/10/21  
Date