



Board of Health Meeting Minutes February 11, 2021

The February board of health meeting was held virtual through GoToMeeting due to the current COVID19 pandemic.

Cathy Nelson, Board President, called the meeting to order at 6:02pm. Roll call attendance was taken.

BOH Present: Bob Midden, DJ Mears, Tom Milbrodt, Cathy Nelson, Carolyn Rava, Nilgun Sezginis, Betty Woods, Dallas Ziegler, Richard Strow.

Staff Present: Amy Jones, Diane Krill, Lexie Jacobs, Lana Glore, Ben Robison, Tracy Henderly, Tina Cox, Lisa Frost, Gaytsdalia Otley

Guests: Debbie Rogers – Sentinel Tribune; Jan McLaughlin – BG Independent News; Deanna Couch and Joanne Navin– WC Community Health Center Board Members; Clint Corpe

Public: Zeilstra; Maureen Yorga

Approval of minutes: Betty Woods made a motion to approve the January 14, 2021 minutes. Dallas Ziegler seconded the motion. Voice vote was taken. *Motion passed*

Approval of Warrants: Tom Milbrodt made a motion to approve the warrants. Carolyn Rava seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
Tom Milbrodt Y Bob Midden Y Richard Strow Y

Public Comment: None

PROGRAM – Dallas Ziegler, Chair

Resolution PER# 01-02-2021 Motion to approve Update of Organizational Chart Effective February 11, 2021

Dallas Ziegler made a motion to approve the update of the organization chart to include addition of Gaytsdalia Otley to the vacant Part-Time Spanish Interpreter-Clinical Services Assistant position effective February 11, 2021. Betty Woods seconded the motion. A voice vote was taken. *Motion passed*

FINANCE – Nilgun Sezginis, Chair

Resolution #FIN-01-02-2021 Motion to Amend 2021 Appropriations

Nilgun Sezginis made a motion to amend the 2021 annual appropriations of the District. The following changes in fund appropriations are needed at this time (January 31, 2021):

013. 0213. 510000	FQHC-SALARIES	(\$2,500.00)
013.0213. 574900	LEVY – UNEMPLOYMENT	\$2,500.00
025. 0225. 510000	FOOD SERV – SALARIES	(\$4,800.00)
025. 0225. 560800	FOOD SERV - ADV. & PRINTING	\$300.00



025. 0225. 564100	FOOD SERV – EQUIPMENT	\$4,500.00
008. 0208. 520100	LEVY – SUPPLIES	\$20,000.00
008. 0208. 540100	LEVY - CONTR. SVCS.	\$400,000.00
008. 0208. 564100	LEVY – EQUIPMENT	\$20,000.00
008. 0208. 574900	LEVY – UNEMPLOYMENT	\$2,500.00
	TOTAL	\$442,500.00

Betty Woods seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
 Tom Milbrodt Y Bob Midden Y Richard Strow Y

Resolution #FIN 02-02-2021 **Motion to authorize Ben Robison to apply for, accept and enter in to the 2021 Water Pollution Control Loan Fund Agreement**

Nilgun Sezginis made a motion to authorize Ben Robison, Health Commissioner to apply for, accept, and enter into the Water Pollution Control Loan Fund agreement on behalf of the Wood County Combined Health District for the repair, replacement of failed home sewage treatment systems. A portion of these funds can be used for tapping homes with failed systems into available sanitary sewer lines. Funding in the amount of \$150,000.00 is available to qualified homeowners for a period that extends from the date of agreement until November 30, 2022. The Wood County Health Department has applied for and received funding for this program since 2016. Bob Midden seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
 Tom Milbrodt Y Bob Midden Y Richard Strow Y

Resolution #FIN-03-02-2021 **Motion to approve the 2021 Sliding Fee Scales**

Nilgun Sezginis made a motion to approve the Sliding Fee Scales for the Wood County Community Health Center & the Reproductive Health & Wellness program. The sliding fee scales have been updated to reflect the 2021 poverty guidelines by Federal Register by U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2) and will be effective 3/1/2021. Tom Milbrodt seconded the motion. A brief discussion was held to clarify the adjustments in relation to coming in line with the poverty level. No further questions voiced. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
 Tom Milbrodt Y Bob Midden Y Richard Strow Y

Resolution #FIN-04-02-2021 **Motion to Approve Master Services Agreement with Comagine Health**

Nilgun Sezginis made a motion to approve Modification #1 to the Master Services Agreement & Modification #1 to Scope of Work #1 with Comagine Health. Comagine Health will continue to provide consulting services, through January 31, 2022 to the Wood County Community Health Center to support for NCQA Recognition PCMH Annual Renewal and Distinction in Behavioral Health for an amount not to exceed \$10,800.00 at a rate of \$180.00 per hour, up to 60 hours. Payment for these services will be paid using HRSA, Integrated Behavioral Health Services funds. Betty Woods seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
 Tom Milbrodt Y Bob Midden Y Richard Strow Y

Resolution #FIN-05-02-2021**Motion to approve the ArmorVax Licensure Agreement & Business Associate Agreement for RB Sigma, LLC, RB Medical Supply, division of RB Sigma**

Nilgun Sezginis made a motion to approve the ArmorVax Licensure Agreement, pending Prosecutor's approval, and the Business Associate Agreement for RB Sigma, LLC, RB Medical Supply, division of RB Sigma. ArmorVax is an application created to streamline the vaccination process for consumers and reduce the administrative burden for medical providers by offering a Mobile app for patients to input their data directly, a customizable platform for medical providers, daily downloadable batch files or importing into Impact SIIIS and scheduling modules that automates the process. Betty Woods seconded the motion. Board member and public comments were made regarding the difficulty using this program to schedule a vaccine. Person of the public also questioned the reason this application requested her insurance information when the vaccine was to be free. Health Commissioner, Ben Robison explained some providers may charge an administration fee depending how their funding is set up adding a local health department is receiving some response funding that allows us to cover the costs of staffing to support these operations. Board President thanked the public for their question and comment. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
Tom Milbrodt Y Bob Midden Y Richard Strow Y

Resolution #FIN-06-02-2021**Motion to create a non-exempt part time Medical Assistant position under the Community Health Center Division**

Nilgun Sezginis made a motion to create a non-exempt part time Medical Assistant position under the Community Health Center Division, at a pay grade of 3, with an anticipated pay range of \$16.04-\$19.25 per hour. Please see the part time Medical Assistant position request included in the Board Packet. Tom Milbrodt seconded the motion. A roll call vote was taken. *Motion passed*

Cathy Nelson Y DJ Mears Y Nilgun Sezginis Y Betty Woods Y Dallas Ziegler Y Carolyn Rava Y
Tom Milbrodt Y Bob Midden Y Richard Strow Y

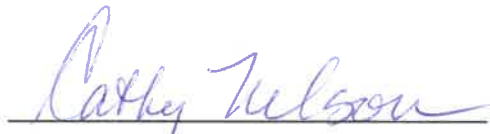
I. BOH Questions / comments:

- Brief discussion was held regarding the higher than normal violations. Environmental supervisor stated many of these have already had their re-inspections, but she would follow up. No further questions for the directors.

II. Health Commissioner:

- Ben provided his report stating there has been a substantial reduction in COVID19 cases in Wood County. Today's update shows 129 active cases and benchmarking at the beginning of the year were 500 active cases adding hardly any influenza is being seen this season due to the strict COVID guidelines. Vaccination sites are starting to increase while also engaging providers adding that vaccinations for K-12 staff/personnel will be complete by Friday next week. Ben commented there is great support across the community and through volunteers to help support this effort in addition to Mercy Health in Perrysburg and UT Nursing Students. Second doses will be around March 12th. Concerns and discussion were held regarding vaccinations of the staff yet not the students that may be vulnerable to COVID19 but not eligible to receive the vaccine. Through February targeted doses will be to the most vulnerable 65 and over in the community and we are working closely with the Wood County Committee on Aging and other county partner to identify those who may have limited access to the vaccine. Board was also informed of changes to phone lines due to the high volume as well as additional volunteers to assist with answering these calls.

Betty Woods made a motion to adjourn at 7:18 p.m. DJ Mears seconded the motion.
Motion passed


Cathy Nelson, Board President

3/12/21
Date


Benjamin Robison, Health Commissioner
Secretary to the Board

3/12/21
Date