



**WOOD COUNTY BOARD OF HEALTH MINUTES
October 10, 2019**

Cathy Nelson, President, called the meeting to order 6:02 pm, followed by the Pledge of Allegiance.

BOH present: Richard Strow, Dallas Ziegler, Thomas Milbrodt, Nilgun Sezginis, Bob Midden, Sonja Apple-Chamberlain, Cathy Nelson, DJ Mears. **Absent:** Betty Woods, Carolyn Rava

Staff present: Ben Batey, Amy Jones, Tracy Henderly, Tina Cox, Lana Glore, Diane Krill, Lexie Jacobs, Jackie Mears
Dr. Bushra Authomany – Chief Dental Officer

Public present: Marie Thomas, Sentinel-Tribune, Jan McLaughlin, BG Independent News, Joseph and Lauren Tiell

Richard Strow made a motion to approve the September 12, 2019 minutes and Bob Midden seconded the motion. A voice vote was taken with abstention of DJ Mears. Motion passed.

Approval of warrants: Dr. Milbrodt made a motion to approve the warrants and Richard Strow seconded the motion. Roll call vote taken. Motion passed.

Cathy Nelson Y
Thomas Milbrodt Y

Bob Midden Y
Dallas Ziegler Y

Nilgun Sezginis Y
Richard Strow Y

DJ Mears Y

Abstention: Sonja Apple-Chamberlain

There was no public information or action items.

• **PERSONNEL – Dallas Ziegler, Chair**

Resolution PER#-01-10-2019

Motion to Accept the Resignation of Vipul Singhal

Dallas Ziegler made the motion to accept the resignation of Vipul Singhal, Chief Dental Officer in the Health Center Division effective October 2, 2019. Dr. Singhal has been a valued employee of the department since 2019. DJ Mears seconded the motion. A voice vote was taken. *Motion passed.*

Resolution PER#-02-10-2019

Motion to Approve Update of Organizational Chart

Dallas Ziegler made the motion to approve changes to the organization chart effective October 11, 2019. Changes include removal of Dr. Vipul Singhal from the Chief Dental officer to addition of Dr. Bushra Aouthmany to the Chief Dental Officer in the Health Center Division. Nilgun Sezginis seconded the motion. *Motion passed.*

Resolution PER#-03-10-2019

Motion to Appoint Dr. John Coates to the Part-Time Physician Position

Dallas Ziegler made the motion to appoint Dr. John Coates the Part-Time Physician position. Dr. Coates will serve a 180 day probationary period. Dr. Coates will be paid at a rate of \$104.00 per hour. His start date will be pending return of a successful background check. Bob Midden seconded the motion. Voice vote was taken. *Motion passed.*

**Resolution PER#-04-10-2019****Motion to create 1 Classified Intermittent Part-Time Dental Assistant Position in the Health Center Division**

Dallas Ziegler made the motion to create 1 Classified Intermittent Part-Time Dental Assistant position in the Health Center Division. This position can not exceed 1,000 hours annually and must be appointed yearly. Richard Strow seconded the motion. Voice vote was taken. *Motion passed.*

Resolution PER#-05-10-2019**Motion to appoint Heather Zimmerman to the Classified Intermittent Part-Time Dental Assistant position**

Dallas Ziegler made the motion to appoint Heather Zimmerman to the Classified Intermittent Part-Time Dental Assistant position. Ms. Zimmerman will be paid \$18.00 per hour. Her start date will be pending return of a successful background check. Nilgun Sezginis seconded the motion. Voice vote was taken. *Motion passed.*

Resolution PER#-06-10-2019**Motion to create 1 Classified Intermittent Part-Time Dental Hygienist position in the Health Center Division**

Dallas Ziegler made the motion to create 1 Classified Intermittent Part-Time Dental Hygienist position in the Health Center Division. This position cannot exceed 1,000 hours annually and must be appointed yearly. Bob Midden seconded the motion. Voice vote was taken. *Motion passed.*

- FINANCE – Nilgun Sezginis, Chair**

Resolution #FIN-01-10-2019**Motion to Transfer Funds**

Nilgun Sezginis made the motion to approve the transfer of \$40,000.00 from the Levy Fund. These monies cover the expenditures of programs or services that the Health District Levy supports. DJ Mears seconded the motion. Roll call vote taken. *Motion passed.*

\$40,000.00 – Fund 6 – Nursing

Cathy Nelson Y

Bob Midden Y

Nilgun Sezginis Y

Richard Strow Y

Sonja Apple-Chamberlain Y

Thomas Milbrodt Y

Dallas Ziegler Y

DJ Mears Y

Resolution #FIN-02-10-2019**Motion to Amend 2019 Appropriations**

Nilgun Sezginis made the motion to amend the 2019 annual appropriations of the District. The following changes in fund appropriations are needed at this time (September 17, 2019). Richard Strow seconded the motion:

007.0207.560800	ENVIRONMENTAL-ADV. & PRINTING.	\$7,500.00
009.0209.520100	SEWAGE – SUPPLIES	\$720.00
013.0213.560800	FQHC-ADV. & PRINTING	\$10,000.00
	TOTAL	\$18,220.00



Nilgun Sezginis made the motion to amend the 2019 annual appropriations of the District. The following changes in fund appropriations are needed at this time (September 30, 2019). Richard Strow seconded the motion. Roll call vote taken. *Motion passed.*

007. 0207. 575600	ENVIRONMENTAL-EMPTY INS.	\$5,400.00
018. 0218. 510000	WATER – SALARIES	\$9,000.00
	TOTAL	\$14,400.00

Cathy Nelson Y	Bob Midden Y	Nilgun Sezginis Y	Richard Strow Y
Sonja Apple-Chamberlain Y	Thomas Milbrodt Y	Dallas Ziegler Y	DJ Mears Y

Resolution #FIN-03-10-2019 Motion to Increase Vital Statistics Birth & Death Certificate Fee amount from \$23.00 per certificate to \$25.00 per certificate, effective November 1st, 2019

Nilgun Sezginis made the motion to increase the Vital Statistics Birth & Death Certificate fee amount from \$23.00 to \$25.00, effective November 1st, 2019. This increase is necessary to cover the increase in additional program expenses. The current fee of \$23.00 has been in place since November of 2009. Richard Strow seconded the motion. Roll call vote was taken. *Motion passed.*

Cathy Nelson Y	Bob Midden Y	Nilgun Sezginis Y	Richard Strow Y
Sonja Apple-Chamberlain Y	Thomas Milbrodt Y	Dallas Ziegler Y	DJ Mears Y

Resolution #FIN-04-10-2019 Motion to Approve Vital Statistics – Even Exchange Policy

Nilgun Sezginis made the motion to approve the Vital Statistics Even Exchange Policy. This new policy is being put in place to allow for even exchanges to be processed within a timeframe of 90 days. Motion seconded by Bob Midden. Roll call vote was taken. *Motion passed.*

Cathy Nelson Y	Bob Midden Y	Nilgun Sezginis Y	Richard Strow Y
Sonja Apple-Chamberlain Y	Thomas Milbrodt Y	Dallas Ziegler Y	DJ Mears Y

***Second reading by title only for the proposed Food Service Operation, Retail Food Establishment (FSO/RFE) fee revisions for 2020

***Second reading by title only for the proposed Household sewage treatment systems program contractor fee revisions for 2020

BOARD OF HEALTH QUESTIONS, COMMENTS AND DIRECTOR UPDATES

- **Health Commissioner**

CE discussion – *Health Equity/Health In All Policy Meeting*. Ben stated this is a concept they are really trying to push through legislation in Ohio and discussion on how these policies should always carry a component on how this would impact health in Ohio. Ben added setting up with PHSCO with partnership of 7 other Health Commissioners a meeting with the Director of ODH, and the State and House representatives in November to have discussion on what do we see in NW Ohio as the future of public health and what we should be focused on. Ben stated since there is so many reports and attachments that gets gathered and copied each



month that we would ask the board to look at the reports and graphs and think about what information sticks out as the most important compared to what is not so important and not often reviewed on a month to month basis. He asked if the board could see some of the information being better looked at quarterly and be in line with the quarterly performance management report and to think if the data would be more impactful to see quarterly and possibly easier to see a trend.

- **President** – No items

Executive Session: Nilgun Sezginis made a motion at 6:37 pm to go into executive session for the purpose of discussing imminent court action with the Board of Health's attorney and to invite Ben, Lana and Linda Holmes with the Prosecutors office. Motion was seconded by Richard Strow. Roll call vote was taken.

Cathy Nelson Y	Bob Midden Y	Nilgun Sezginis Y	Richard Strow Y
Sonja Apple-Chamberlain Y	Thomas Milbrodt Y	Dallas Ziegler Y	DJ Mears Y

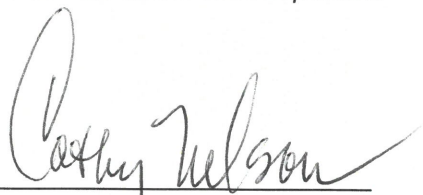
Returned from Executive Session at 7:26 pm.

Resolution #FIN-05-10-2019

Nilgun Sezginis made a motion to reimburse Joseph and Lauren Tiell \$6,000.00 for installation costs of a replacement septic system upon their execution of a Settlement and Release Agreement and to authorize Health Commissioner, Ben Batey, to execute said agreement on behalf of the Board of Health. Further, the Board authorizes Ben Batey to file a claim in this matter with the Public Entities Pool of Ohio. Richard Strow seconded the motion. Roll call vote was taken. *Motion passed.*

Cathy Nelson Y	Bob Midden Y	Nilgun Sezginis Y	Richard Strow Y
Sonja Apple-Chamberlain Y	Thomas Milbrodt Y	Dallas Ziegler Y	DJ Mears Y

Meeting Adjournment: Richard Strow made a motion to adjourn at 7:26pm. DJ Mears seconded the motion. Voice vote taken. *Motion passed.*



Cathy Nelson, Board President



Ben Batey, Health Commissioner
Secretary to the Board