

BOH August 8, 2019

Initials BB**Wood County Board of Health Minutes
August 8, 2019**

Cathy Nelson, President, called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

BOH PRESENT: Richard Strow, Dallas Ziegler, Thomas Milbrodt, Carolyn Rava, Bob Midden, DJ Mears, Sonja Apple-Chamberlain, Betty Woods, Cathy Nelson
Absent: Nilgun Sezginis.

STAFF PRESENT: Ben Batey, Amy Jones, Jackie Mears, Tracy Henderly, Patty Kolozy, Lana Glore, Diane Krill, Lexie Jacobs, Pat Snyder. Clay Lily, new Staff Accountant, introduced himself.

PUBLIC PRESENT: Jan McLaughlin, BG Independent News, Marie Thomas, Sentinel-Tribune.

APPROVAL OF MINUTES: Betty Woods made a motion to approve the July 11, 2019 meeting minutes and DJ Mears seconded the motion. Finance and Personnel minutes from July's meeting were reviewed and acknowledged. A voice vote was taken. **Motion passed.**

APPROVAL OF WARRANTS: Richard Strow made a motion to approve the warrants. The motion was seconded by Dallas Ziegler. Sonja asked why another \$37,000 was paid out for more dental supplies when we just paid out this amount a month or so ago. Tracy shared it is for startup costs and the more supplies bought up front the higher the discount is. A roll call vote was taken. **Motion passed.**

Nelson – Y Mears – Y Ziegler – Y Rava- Y Apple-Chamberlain – Y Milbrodt – Y Strow – Y Woods – Y Midden – Y.

PUBLIC INFORMATION: None.

ACTION ITEMS:**PERSONNEL RESOLUTIONS – Dallas Ziegler****Resolution #PER-01-08-2019****Motion to Accept the Resignation of Josie Vazquez**

Dallas Ziegler made the motion to accept the resignation of Josie Vazquez, Clerical Specialist in the WIC Division effective August 29th 2019. Josie has been a valued employee of the department since 2014. Tom Milbrodt seconded the motion. Abstentions: DJ Mears. A voice vote was made. **Motion passed.**

FINANCE RESOLUTIONS – ~~Nilgun Sezginis, Chair~~ DJ Mears**Resolution #FIN-01-08-2019****Motion to Transfer Funds**

DJ Mears made the motion to approve the transfer of \$40,000.00 from the Levy Fund. These monies cover the expenditures of programs or services that the Health District Levy supports.

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\$25,000.00 – Fund 10 – PHEP (Public Health Emergency Preparedness)
\$15,000.00 – Fund 18 – Water

Motion to approve the electronic transfer of \$112.00 to the Wood County Justice Center for the 2nd Quarter 2019 for employee background checks by electronic fingerprinting from the following funds

\$44.00 – Fund 8 – Levy
\$46.00 – Fund 13 – FQHC
\$22.00 – Fund 25 – Food

Motion to approve the electronic transfer of \$277.86 to the Wood County General Fund for the registration costs for attendance at the 2019 Elected Officials & Appointing Authorities Retreat/Training on June 27, 2019 from the following funds

\$202.08 – Fund 8 Levy
\$75.78 – Fund 13 – FQHC

Richard Strow seconded the motion. A voice vote was taken. **Motion passed.**

Resolution #FIN-02-08-2019

Motion to Amend 2019 Estimated Resources

DJ Mears made the motion to amend the 2019 Certificate of Estimated Resources of the District to a new total amount of \$9,469,832.94. This amount includes the following changes of \$15,000.00 in fund revenues at this time (July 23, 2019):

018.0218.407500	TRANSFERS	\$15,000.00
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A motion to amend the 2019 Certificate of Estimated Resources of the District to a new total amount of \$9,534,832.94. This amount includes the following changes of \$65,000.00 in fund revenues at this time (July 24, 2019):

009.0209.405100	FEDERAL FUNDS	\$65,000.00
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Bob Midden seconded the motion. A voice vote was taken. **Motion passed.**

Resolution #FIN-03-08-2019

Motion to Amend 2019 Appropriations

DJ Mears made the motion to amend the 2019 annual appropriations of the District. The following changes in fund appropriations are needed at this time (July 23, 2019):

007. 0207. 564100	ENVIRONMENTAL-EQUIPMENT	\$3,000.00
028. 0228. 569600	MCH – MEDICARE	\$25.00
	TOTAL	\$3,025.00

A motion to amend the 2019 annual appropriations of the District. The following changes in fund appropriations are needed at this time (July 24, 2019):

009. 0209. 540100	SEWAGE - CONTR. SVCS.	\$85,000.00
	TOTAL	\$85,000.00

Carolyn Rava seconded the motion. A voice vote was taken. **Motion passed.**

Resolution #FIN-04-08-2019

Motion to Approve Agreements with Contractors for the Water Pollution Control Loan Fund

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DJ Mears made the motion to approve agreements with the following contractors for payment of services for repair/replacement of homeowners' sewage systems under the 2019 Water Pollution Control Loan Fund. Bob Midden seconded the motion. A roll call vote was taken. **Motion passed.**

Main & Sons Plumbing, Jeremy Main	\$2885.00 (13985 Otsego Pike, Weston Twp.)
	\$3320.00 (107 Frazier Street, Bloom Twp.)
	\$16,836.00 (20503 North Dixie Hwy, Middleton Twp.)
	\$10,850.00 (15156 Hammansburg Road, Henry Twp.)
Total for Main & Sons	\$ 33,891.00

Rava- Y Apple-Chamberlain – Y Milbrodt – Y Strow – Y Woods – Y Midden – Y Mears – Y Ziegler – Y Nelson - Y

Resolution #FIN-05-08-2019

Motion to Approve Termination of Household Sewage Treatment System Construction Contract with Mr. John Beaverson, Beaverson Trucking

DJ Mears made the motion to Approve Termination of Household Sewage Treatment System Construction Contract with Mr. John Beaverson, Beaverson Trucking. Carolyn Rava seconded the motion. A voice vote was taken. **Motion passed.**

Resolution #FIN-06-08-2019

Motion to Approve the Dental Federal Financial Report (FFR) for Period Ending 4/30/19

DJ Mears made the motion to approve the Dental Federal Financial Report (FFR) for Period Ending 4/30/19 for the Wood County Community Health Center. This is the final report to HRSA for construction of the dental center. Bob Midden seconded the motion. A voice vote was taken. **Motion passed.**

Resolution #FIN-07-08-2019

Motion to Approve Memorandum of Understanding (MOU) with Wood County Net-Plus Transportation Services

DJ Mears made the motion to approve the MOU with Wood County Net-Plus Transportation Services between Wood County Job and Family Services, Wood County Health District, and Wood County Board of County Commissioners. NetPLUS Transportation Services will provide non-emergency transportation services for Wood County residents for medical health appointments. If the client is not eligible for transportation costs to a medical visit under Title XX Transportation or Temporary Assistance for Needy Families (TANF) Funds, the Health District will cover 50% of the cost and the County Commissioners will cover 50% of the cost. The Wood County Health District's payments shall not exceed \$12,000 in a one year period. This MOU will be in effect from July 1, 2019 through June 30, 2021. Bob Midden seconded the motion. Richard asked how much of the funds was used last year and Ben said in June \$1,136 was spent which was split with the commissioners, so we are averaging \$500 - \$600 a month. Annually we are averaging \$7,000 to \$8,000 (cost is the total for both the Health Department (pays 50%) and the Commissioner's (pays 50%). The rides are increasing and are anticipated to go up. Richard asked if this was increasing the rates of patients coming in for appointments and Diane replied that Rhonda is utilizing the Net-Plus services to make sure people are getting to their appointments. The talk of the Net-Plus being ran from Columbus is still in debate, but the new governor is very responsive to the concerns of the counties and what the effects could be if this were to happen. A roll call vote was taken. **Motion passed.**

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Apple-Chamberlain – Y Milbrodt – Y Strow – Y Woods – Y Midden – Y Mears – Y Ziegler – Y Nelson – Y Rava- Y

Questions, Comments, Director Updates:

The Backpack event tonight went well as Pat Snyder shared how it went with the board. Many of the vendors were pleased with the turn out and the total number of book bags donated will be known tomorrow, but many were handed out. The videographer from Channel 24 informed Pat that our event was organized better than many other departments he had been to previously. Representatives from the Ohio Association of Health Commissioners was present at the event also. The Salvation Army organized the event and vetted the families who would be eligible to get a book bag.

Amy pointed out the Infectious Disease Report has been updated on its reporting requirements for certain diseases allowing more time to report.

Diane complimented Pat and the staff who worked on putting together the book bag event as they all did a great job.

The dentist replacement efforts are going well with 4 candidates being set up for interviews, two face to face and two by phone. Three of them are local and one is out of state with all of them open to fulltime employment. Three have FQHC experience also. The salary increase is most likely the difference with getting more candidates this time around.

HEALTH COMMISSIONER:

The boards' continuing education course to do for this month "Public Health Funding in Ohio" was reviewed by the board with a good understanding of where our funding comes from. There were no questions.

The governor's budget changed the legal age for tobacco and nicotine products to age 21 in the state of Ohio. This should prove to be a huge benefit in public health. With vaping becoming an epidemic in high schools, the thought is that 18 year olds couldn't buy the vapes for the 16 and 17 year olds, so numbers should come down. The impact of these teens being addicted to nicotine and going through withdrawal is yet to be known and whether some funding will be made available for tobacco cessation. Ben is very happy with the direction the ODH is taking under this new director. They are very responsive and often being heard saying "It's a new day for public health in Ohio".

Funding was secured for another year from the ODH for the Council of Government (COG) or also known as the Public Health Services Collaborative of Ohio (PHSCO). Ben shared that the 7 counties, including Wood formed a partnership and work together to leverage our health departments to gain a better stance on the Ohio stage. The counties in the COG are Williams, Henry, Paulding, Putnam, Fulton and Defiance along with Wood. The Hospital Council of NW Ohio applied for a HRSA federal funding grant around \$1 million dollars to bring in funds to the 7 counties to form a drug alliance to fight the Opiate epidemic. As well, other health departments are being made aware of the COG at the AOHC meetings. The funding is secure with ODH as they stand behind the COG and are very supportive of how it is progressing. As far as the member dues, we recently sent Margaret, the Director of the COG to training to get better skilled in strategic planning. The dues each county pays in will go toward a strategic planning session with her. She will be coming to our agency in November to begin work on our new 3 year Strategic Plan, and there will be nothing due to pay as the membership fees to COG cover this. Margaret will visit with the board around this time.

Ben has been reaching out to individuals he feels would be a good fit to be the campaign committee chair for the levy, but has had no luck yet. Ben has a good candidate for the treasurer and will be seeking

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out a previous board member who showed some interest to see if he would like to chair the levy committee.

The Performance Management report was given to the board members with last quarter updates on where we stand in all our divisions and programs. The word document is very easy to interpret and the board had no questions or concerns at this time.

Pat shared that Alex and Kami attended the fair every day for about two hours starting conversations with about 650-700 people while handing out sunscreen, hand sanitizer, insect repellent and other giveaways. WIC staff were in the pavilion with Wood County Hospital promoting breastfeeding and gave away water. As well the provided a place for mothers to breastfeed their babies and a changing area.

BOARD PRESIDENT: Cathy thanked Dr. Milbrodt for standing in last month to run the board meeting. On route 25, from Perrysburg to BG, Cathy noticed many homes not being kept up and Lana share that there is a city of Bowling Green housing program and a county housing program. The county housing program is complaint driven and when grass is the issue that falls under local zoning ordinance and is not handled through the health department. Most the homes being referenced are in townships.

EXECUTIVE SESSION:

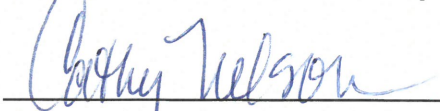

DJ Mears hereby moved the board to go into executive session at 6:30 pm for the purpose of discussing and considering compensation of a public employee and invited Ben and Tracy. Bob Midden seconded the motion. A roll call vote was taken. **Motion passed.**

Rava- Y Apple-Chamberlain – Y Milbrodt – Y Strow – Y Woods – Y Midden – Y Mears – Y Ziegler – Y Nelson - Y

Executive session ended at 7:18 pm.

MEETING ADJOURNMENT

Richard Strow made a motion to adjourn the meeting at 7:19 pm and Bob Midden seconded the motion. A voice vote was taken. **Motion passed.**


Cathy Nelson, Board President
Ben Batey, Health Commissioner
Secretary to the Board

