



June 11, 2020
Wood County Board of Health Minutes

The June meeting was held via conference calling due to the COVID19 Pandemic.

Cathy Nelson, President, call the meeting to order at 6:05pm

Audio attendance by roll call: Richard Strow, Dallas Ziegler, Thomas Milbrodt, Carolyn Rava, Bob Midden, DJ Mears, Sonja Apple-Chamberlain, Betty Woods, Cathy Nelson, Nilgun Sezginis.

Staff present on call: Amy Jones, Tina Cox, Ben Batey, Diane Krill, Lana Glore, Lexie Jacobs, Tracy Henderly, Jackie Mears

Public Attendees on call: Debbie Rogers, Sentinel Tribune; Jan McLaughlin, Independent News; Nursing students present: Haley Hoepf

APPROVAL OF MINUTES: Betty Woods made a motion to approve the May 14, 2020 minutes. Tom Milbrodt seconded the motion. A voice vote was taken. Sonja Apple-Chamberlain abstained. Motion passed.

APPROVAL OF WARRANTS: Tom Milbrodt made a motion to approve the warrants. The motion was seconded by Dallas Ziegler. A roll call vote was taken. Motion passed.

Cathy Nelson - Y DJ Mears - Y Dallas Ziegler - Y Carolyn Rava - Y
Tom Milbrodt - Y Betty Woods - Y Bob Midden - Y Sonja Apple-Chamberlain - Y
Nilgun Sezginis - Y

PERSONNEL - Dallas Ziegler, Chair

Resolution PER#01-06-2020 Motion to Create a Full-Time Epidemiologist Position

Dallas Ziegler made a motion to create a Full-Time Epidemiologist position in the Health Promotion and Preparedness division at pay grade of 10 to be posted at a starting pay range of \$23.52 to \$28.23. This position is needed to assist with response to COVID-19. A brief discussion was held surrounding duties, duration and funding. Betty Woods seconded the motion. A roll call vote was taken. Motion passed.

Cathy Nelson - Y DJ Mears - Y Dallas Ziegler - Y Carolyn Rava - Y
Tom Milbrodt - Y Betty Woods - Y Bob Midden - Y Sonja Apple-Chamberlain - Y
Nilgun Sezginis - Y Richard Strow - Y

Resolution PER#02-06-2020 Motion to Extend Probationary Period by 60 Days

Dallas Ziegler motion to extend the probationary period by 60 days due to COVID-19 pandemic and a transition to working remotely that provided less direct supervision time. Extension of probation will include the following employees: Cindi Dennis, Jennifer Lovelace, Taylor Hall, Jessica Parrish, Maria Reyes. Carolyn Rava seconded the motion. A voice vote was taken. Motion passed.



**PROGRAM – Dallas Ziegler, Chair**

**Resolution PRG 01-06-2020 Motion to initiate a complaint to the Ohio EPA to investigate unsanitary sewage conditions**

Dallas Ziegler made motion to initiate a complaint to the Ohio EPA to investigate unsanitary sewage conditions Hatton, Perry Township per Ohio Revised Code 6117.34. DJ Mears seconded the motion. A voice vote was taken. **Motion passed.**

**FINANCE – Nilgun Sezginis, Chair**

**Resolution #FIN-01-06-2020 Motion to Amend 2020 Estimated Resources**

Nilgun Sezginis made a motion to amend the 2020 Certificate of Estimated Resources of the District to a new total amount of \$11,197,725.21. This amount includes the following changes of \$531,965.00 in fund revenues at this time (May 28, 2020):

013. 0213. 405100 FEDERAL FUNDS \$531,965.00

Tom Milbrodt seconded the motion. A roll call vote was taken. **Motion passed.**

Cathy Nelson - Y	DJ Mears - Y	Dallas Ziegler - Y	Carolyn Rava – Y
Tom Milbrodt – Y	Richard Strow – Y	Betty Woods – Y	Bob Midden – Y
Sonja Apple-Chamberlain – Y		Nilgun Sezginis – Y	

**Resolution #FIN-02-06-2020 Motion to Amend 2020 Appropriations**

Nilgun Sezginis made motion to amend the 2020 annual appropriations of the District. The following changes in fund appropriations are needed at this time (May 21, 2020):

009. 0209. 540100 SEWAGE - CONTR. SVCS. (\$100.00)  
 009. 0209. 560800 SEWAGE - ADV. & PRINTING \$100.00  
 018. 0218. 510000 WATER – SALARIES (\$100.00)  
 018. 0218. 560800 WATER - ADV. & PRINTING \$100.00  
 029. 0229. 510000 S POOLS – SALARIES (100.00)  
 029. 0229. 560800 S POOLS - ADV. & PRINTING \$100.00  
 TOTAL \$0.00

Carolyn Rava seconded the motion. A roll call vote was taken. **Motion passed.**

Cathy Nelson - Y	DJ Mears - Y	Dallas Ziegler - Y	Carolyn Rava – Y
Tom Milbrodt – Y	Richard Strow – Y	Betty Woods – Y	Bob Midden – Y
Sonja Apple-Chamberlain – Y		Nilgun Sezginis – Y	



**Resolution #FIN-03-06-2020**

**Motion to Approve the Health Center FY 2020 Expanding Capacity for Coronavirus Testing (ECT) Budget & Activity Report**

Nilgun Sezginis made a motion to approve Health Center FY 2020 Expanding Capacity for Coronavirus Testing (ECT) budget & activity report, submitted to HRSA on 6/4/2020. DJ Mears seconded the motion. A roll call vote was taken. **Motion passed.**

Cathy Nelson - Y	DJ Mears - Y	Dallas Ziegler - Y	Carolyn Rava - Y
Tom Milbrodt - Y	Richard Strow - Y	Betty Woods - Y	Bob Midden - Y
Sonja Apple-Chamberlain - A		Nilgun Sezginis - Y	

**Resolution #FIN-04-06-2020**

**Motion to Approve Agreement with Maxim**

Nilgun Sezginis made a motion to approve the agreement with Maxim. This agreement will allow for Registered Nurses, Licensed Social Workers, Dental Hygienists, Behavioral Health Specialists, Pharmacy Technicians, & Clerks to work in the Health Center as locum tenens, when there is a need. Carolyn Rava seconded the motion. A roll call vote was taken. **Motion passed.**

Cathy Nelson - Y	DJ Mears - Y	Dallas Ziegler - Y	Carolyn Rava - Y
Tom Milbrodt - Y	Richard Strow - Y	Betty Woods - Y	Bob Midden - Y
Sonja Apple-Chamberlain - A		Nilgun Sezginis - Y	

**Resolution #FIN-05-06-2020**

**Motion to Approve Agreement with Bowling Green State University for Mosquito Control Activities**

Nilgun Sezginis made a motion to approve agreement between Wood County Health District and BGSU for the amount of \$10,000.00. This agreement will allow for BGSU to complete the mosquito control activities required under OEPA Mosquito Control Grant Agreement SFY 2020 that the Health District was awarded. Carolyn Rava seconded the motion. A roll call vote was taken. **Motion passed.**

Cathy Nelson - Y	DJ Mears - Y	Dallas Ziegler - Y	Carolyn Rava - Y
Tom Milbrodt - Y	Richard Strow - Y	Betty Woods - Y	Bob Midden - A
Sonja Apple-Chamberlain - Y		Nilgun Sezginis - Y	

**Board of Health questions, comments and director updates:** The board questioned if the Health and Dental Center were open to seeing clients. Diane stated dental has been open during COVID for emergencies and are now back up to 3 days a week and they are awaiting a filtration system which is about 3-6 weeks out yet. The filtration system will allow client that receive treatments that release aerosol into the air. The Health Center is continuing with telehealth, Katie has returned to her schedule that was pre-COVID with leaving Friday's open for telehealth and Dr. Coates has returned to coming in 1 day a week. Further discussions were held regarding open testing for the public and if we were set up for this service. Diane stated they are working on a plan working with the national guard and the center has a meeting tomorrow to fine tune the plans.



**a. Health Commissioner:**

- i. COVID19 update: Ben highlight the recent change of Dr. Amy Acton from Director of ODH to Chief Health Advisor for the state. Lance Himes will be the interim Director for ODH. Recent discussions in public health are navigating towards an alert system based on the data of test results, hospital capacity and mortality rates and risk levels. Discussions furthered into contact tracing, importance to the future, public push back and the impacts to the economy.
- ii. WIC is returning to the Health Department with a goal by October 1<sup>st</sup> returning all services of the Wood County Health Department into one location. Jackie explained how beneficial this will be for babies needing immunizations, social services or pharmacy. Board members voiced full support of this move.
- iii. Board documents and information will be emailed on end of day on Friday's before the board meeting, hard copies can be picked up on Tuesdays.
- iv. Ben will be meeting next week to place WCHD on the ballot for a renewal this year. Ben spoke to the board about concerns with racial inequality and how he thinks this is a public health issue and the health department will be looking to what we can be doing in our community. Members voiced full support.

Ben opened the floor for further questions. Brief question and answer held between directors and Debbie with the Sentinel regarding funding for contact tracing and testing. No further questions voiced.

Tom Milbrodt made a motion to go into executive session at 7:54pm for the purpose of discussing and considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Ben Batey and Amy Jones were invited to attend the executive session. Betty Woods seconded the motion. Regular meeting adjourned into executive session.

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Cathy Nelson, Board President

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Ben Batey, Health Commissioner  
Secretary to the Board