



# Sewage Treatment System (STS) Site Review Application

**Please check the appropriate box(es):** Fees paid for site evaluation/soils/design/design review are separate from installation and operation & maintenance permit fees.

<input type="checkbox"/> <b>New Site Review</b> \$1628.00 (Includes Soil/Design)	<input type="checkbox"/> <b>Replacement Site Review</b> \$478.00 (Includes Soil/Design)	<input type="checkbox"/> <b>Soil Evaluation</b> \$400.00	<input type="checkbox"/> <b>Design Plan by WCHD</b> \$750.00	<input type="checkbox"/> <b>Design Review (design by 3<sup>rd</sup> party)</b> \$250.00
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**Sewage Treatment System will serve:**  Single Family Dwelling  Two/Three Family Dwelling  
 Commercial Building: Use of Building: \_\_\_\_\_ # of Employees: \_\_\_\_\_  
 Other:

**Complete the following information – Please print legibly**

**Owner / Applicant Information**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Site Information (If applicable):**

**Property is located on:** \_\_\_\_\_ **Crossroads:** \_\_\_\_\_

**Parcel #:** \_\_\_\_\_ **Which side of the road is property located on?** N S E W

<b>Proposed # of Bedrooms:</b> _____	<b>Basement:</b> Yes / No	<b>Water Supply:</b> City Water / Private Water	<b>Township:</b> _____
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- Once this form is completed and submitted, with the appropriate fee to WCHD, the person excavating the test hole and/or property owner will contact WCHD to schedule the site review and/or soil evaluation (419-354-2702).
- Once completed, Site Review, Soil Evaluation, & Sewage System Design are valid for a period of (5) years.
- Soil evaluations/septic designs may be transferable
- To obtain approval to build on a lot, a site review, soil evaluation, and design must be completed.

**Builder Information: (if applicable)**

**Builder:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

I have completed this application to the best of my ability and agree to all terms and conditions on this application and that to the best of my knowledge, all the information provided with this application is factual. By signing this form, I am authorizing and requesting a site review and/or soil evaluation to be conducted on the above-noted property.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Site drawing must be completed on the back of this form. Be sure to include all the information required as listed to avoid delay in processing your application.**

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

**Date:** \_\_\_\_\_ **Amount Paid:** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_

**Site Review #:** \_\_\_\_\_ **Sanitarian:** \_\_\_\_\_ **Initials:** \_\_\_\_\_  HSTS  SFOSTS

\_\_\_ North Directional

\_\_\_ Overall lot dimensions

\_\_\_ All ditches, creeks, buried field tiles and ponds within 50 feet of proposed property line

\_\_\_ Proposed location of any pond

\_\_\_ Location of any trees

\_\_\_ Location of house, driveways and any other proposed buildings

\_\_\_ Existing or sealed wells

\_\_\_ Location of public drainage to be used (ditch, creek, public tile)

**The corners of the lot and 4 corners of the proposed dwelling must be staked prior to inspection.**

